Email: alimco@alimco.in Website: www.alimco.in

क्त्रिम अंग निर्माण निगम भारतीय

सी.आई.एन. : U85110UP1972NPL003646

फैक्स /Fax : ई-मेल/E-mail : दूरभाष/Phone:



(भारत सरकार का उपक्रम) आई एस ओ १००१:२०१५ प्रतिष्ठान जी० टी० रोड, कानपुर - 209217

ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA

CIN: U85110UP1972NPL003646 (A GOVERNMENT OF INDIA UNDERTAKING) AN ISO 9001:2015 COMPANY

G. T. ROAD, KANPUR - 209217

संदर्भ सं० : Ref. No. :

दिनांक :

30.08.2024 Dated :

OFFICE ORDER No. 26/2024

Sub: - Amendments in ALIMCO-Travelling Allowance Rule (Revised)-2018

The Note (i) of 'Rule 4 - Mode and Class of Travel', as well as the tables of 'Rule 6.1 - Journey by Road,' 'Rule 8.2 - Daily Allowance Rate', 'Rule 8.3 - Hotel Accommodation Expenses', and 'Rule 9 - Composite DA', are substituted/replaced/updated as per the following details in the ALIMCO Travelling Allowance Rules (Revised) - 2018, issued vide Office Order No. 31/2018 dated 11.10.2018. Besides this, "Rule 11.5 - Travel on First Appointment in the Corporation" is also inserted: -

- Note (i) of 'Rule 4 Mode and Class of Travel' is replaced/substituted/updated as follows: -1. "Senior Manager and above are entitled for air travel, however, for positions below Senior Manager, approval for air travel must be accompanied by justification, and General Managers are authorized to grant this approval."
- 2. The table of of 'Rule 6.1 - Journey by Road' is replaced/substituted/updated as follows: -

Rule 6.1- Journey by Road (Mileage allowance)

Grade	Own Car Per KM	Own Scooter/ Motorcycle / any other two-wheeler Per KM
CMD Schedule 'C' & E-7 Executives E-5 to E-6 Executives E-1 to E-4	Rs 15.00	Rs 7.00
Executives E-0 Group D to H Group A to C		Rs 7.00

3. The table of 'Rule 8.2 - Daily Allowance Rates' is replaced/substituted/updated as follows: -Rule 8.2- Daily Allowance Rates

Grade	Principal Cities (Mumbai, Chennai, Delhi, Kolkata, Hyderabad, Bengaluru and other cities as notified by the Government from time to time) (Units Rs. Per day {excluding all taxes and duties})	Other Cities (Unit Rs. Per day {excluding all taxes and duties})
CMD Schedule 'C'	1500.00	1400.00
Executives E-7	1350.00	1200.00
Executives E-6 & E-5	1200.00	1100.00





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Executives E-4 to E-1	1000.00	900.00
Executives E-0	800.00	700.00
Workmen Group D, E, F, G, H	600.00	500.00
Workmen Group A, B, C	450.00	400.00

The table of 'Rule 8.3-Hotel Accommodation Expenses' is replaced/substituted/updated 4. as follows: -

Rule 8.3- Hotel Accommodation Expenses: - (Maximum Amount Per Day)

Grade	Principal Cities (Mumbai, Chennai, Delhi, Kolkata, Hyderabad, Bengaluru) (Units Rs. Per day {excluding all taxes and duties})	Other Cities (Unit Rs. Per day {excluding all taxes and duties})
Member of Board	15000.00	15000.00
General Manager - E-7	8500.00	7500.00
Deputy General Manager - E-6	7000.00	6000.00
Executives E-4 and E-5	5500.00	4500.00
Executives E-2 and E-3	4500.00	3500.00
Executives E-0 and E-1	4000.00	3000.00
Workmen/Staff Group D to H	3000.00	2500.00
Workmen/Staff Group A to C	3000.00	2500.00

The table of 'Rule 9 - Composite DA' is replaced/substituted/updated as follows: -5. Rule 9- Composite Daily Allowance Rates

Grade	Principal Cities (Mumbai, Chennai, Delhi, Kolkata, Hyderabad, Bengaluru) (Units Rs. Per day {excluding all taxes and duties})	
CMD Schedule 'C'	3000.00	2800.00
Executives E-7	2700.00	2400.00
Executives E-6 & E-5	2400.00	2200.00
Executives E-4 to E-1	2000.00	1800.00
Executives E-0	1600.00	1400.00
Workmen Group D, E, F, G, H	1200.00	1000.00
Workmen Group A, B, C	900.00	800.00

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6. "Rule 11.5- Travel on First Appointment in the Corporation" is inserted/added as follows: -

Rule 11.5- Travel on First Appointment in the Corporation.

- i. "Candidates joining the corporation on fresh appointment will be allowed by the Controlling Officer after their joining the Corporation actual air/rail/bus fare/road mileage allowance for self and family as admissible in "Para 14-Travelling Allowance on Transfer" of these rules according to the grade/post and pay offered to them by the Corporation.
- ii. Such candidates will also be entitled to the actual expenses incurred on transportation of his/her personal effects/packing charges as admissible in para 16 of these rules corresponding to the post offered by the Corporation subject to production of the cash receipts up to the ceiling amount of his/her initial basic pay of his/her Pay Scale.
- iii. For entitlement of travelling allowance under the rules, the families of fresh appointees should join them within a maximum period of 6 months reckoned from the date of their joining the Corporation.
- iv. Provided that where a fresh appointee who has availed himself any/all the benefits under these rules resigns within two years of his/her joining the Corporation, he/she will be liable to refund the amount paid to him in terms of travelling allowance, transportation charges, fare etc."

This above has come into force with effect from 07.08.2024

This issues with the approval of Competent Authority.

Ashish Singh Sr. Manager (P&A)

Distribution: -

All HODs I/c All Centres (AAPCs & RMCs) Alimco Shramik Sangathan All Notice Board & Corporation's Website

Copy to: - CMD

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GM I/c (PD & MM)