

Invitation to Quote

ALIMCO-AUXILIARY PRODUCTION CENTRE



ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA

(A Govt. of India Undertaking 'Miniratna' Company)

Plot No 8, Peenya Plantation (Near Jalasoudha), Jalahalli, Bangalore-560013

Website: www.alimco.in HQ's e-mail: alimco@alimco.in

AAPC-Bangalore Email: alimcobangalore@gmail.com, aapc_bangalore@alimco.in

Tel Phone: 080-29723071/29723029/29723037

CIN No: U85110UP1972NPL003646

GST No: 29AABCA8899F1Z4

M/s

Enquiry No : AAPC/BGL/LT/18/AY

Tender Date : 16.06.2020

Due Date : 02.07.2020

Dear Sir,

Sealed quotations are invited for the supply of specifications/drawings (where applicable) for the quantities and the staggered delivery schedule as indicated below and as per the terms & conditions mentioned overleaf, to reach us by 15.00 hrs on or before the due date: -

01	ALIMCO Code No.			Total Qty./Unit	
	Description of Stores	As per Annexure A			
	Delivery Schedule	Qty./ Date	Immediate		

For: ALIMCO-Auxiliary Production Centre, Bangalore
Material Management Department.

Note:-

- I. **Kindly mention the Enquiry No. and Due date on Envelop.**
- II. In case of any such requirement the corporation will be entitled to place "Repeat Order" on the same rate, terms & conditions subject to mutual consent.
- III. Kindly provide GST Number along with percentage of GST rate and HSN/SAC Code.
- IV. Payment will be done after submission of bills and passed from Q.C.
- V. Delivery with immediate effect after receipt of P.O.
- VI. **Tenderer/ Suppliers are requested to quote/ submit their offer FOR: "ALIMCO – APC, Bangalore".**

TERMS AND CONDITIONS

1. **Submission of Tenders** – (a) Tenders shall be sent in a sealed envelope super scribing the Enquiry No. & due date with sample of items. (b) Tender shall be addressed to "Materials Department, ALIMCO-Auxiliary Production Centre, Plot No 8, Peenya Plantation (Near Jalasoudha), Jalahalli, Bangalore-560013. (c) The Tenderers may at their discretion send the Tenders by Registered/Speed Post Acknowledgement Due, but postal and transit delay shall not be necessarily considered in reckoning the tenders for our consideration.
2. **Validity of Tenders** – (a) The tenders shall remain open for acceptance for a minimum period of 90 days from the date of opening of tenders or till such period up to which the extension of validity is agreed to mutually. This may be please be stipulated clearly in the quotation. (b) If notified within this period that the tender has been accepted the tenderer shall be bound by the terms of the offer along with the terms that have been agreed to mutually. (c) All tenders without `proper specification, samples, drawings and Testing certificates, where required, are liable to be rejected. It shall be in interest of tenderer that are complete offer is made for our consideration.
3. **Details of offer** – (a) **The quoted rates shall be Quoted FOR delivery at our AAPC, Bangalore factory the following data shall be invariable furnished :- (i) Basic firm price of stores; (ii) GST, if any applicable; (iii) packing and forwarding charges, if any; (iv) Freight Charges. (b) In the case of quotations from local parties, the following rates shall be indicated specifically:- (i) Rate for delivery at the AAPC, Bangalore factory, (ii) Rate for delivery Ex-shop/ Ex-Go down AAPC, Bangalore.**
4. **Taxes:** – The GST applicable shall clearly be indicated in percentage. Our GSTIN is 29AABCA8899F1Z4.
5. **DGS&D Rate Contract** – (a) Wherever the stores/equipment have been covered by the DGS&D rate contracts, the price shall conform to the same. A copy of current rate contract shall be enclosed for our ready reference. (b) Wherever the stores have not been covered under the DGS&D contract but under the rate contract of any State Stores Purchase Organization/Directorate of Industries, the price shall conform to the same. A copy of the current rate contract shall be enclosed for our ready reference. (c) All SSI units / Micro & Small Enterprises (MSE) will be issued Tender Documents free of cost & Exemption to submit Earnest Money Deposit (EMD) on submission of valid Udyog Aadhar Memorandum (UAM) against Tender for the items/nature of business/ type of services specified therein in the UAM.
6. **Quantity Discounts** – In order to submit the most competitive offer, the tenderer may indicate the quantity discount on a "slab basis" applicable on the price. However, the buyer reserves the right to accept the quantity discounts. The quantities indicated in this enquiry are liable to revision either upwards or downwards.
7. **Delivery** –
 - (a) In their own interest, tenderers are advised to quote for the earliest possible delivery. Where Ex-stock delivery's quoted stock shall be held by the tenderer during the validity period of quotation.
 - (b) The delivery of the stores/equipment shall be made strictly as stipulated. Failure to supply within this period make the tenderers liable on to an unconditional penalty of $\frac{1}{2}\%$ of the price of the goods in arrears per week subject to a maximum limit of **10%** of value of the goods in arrears.
 - (c) The supply of all items shall be completed satisfactorily within the stipulated delivery period of the order failing which ALIMCO reserves the right to obtain / purchase stores from other sources at your sole risk, responsibility and cost. If any higher price has to be paid above the contracted price, the loss which may occur on this account, shall be recovered from the tenderer.
 - (d) **The supplies shall be made in proper packing (in countable quantity) to avoid any damage/loss/pilferage in transit & storage.**
8. **Terms & Payment** – (a) Ours is a Government of India Undertaking registered under "Section 8" of the Indian Companies Act, 2013. As such the following terms of payment are stipulated:-
 - i) **100% payment within 30 days after receipt and acceptance of the materials/stores/equipment without any damage/short supplies after the submission of bill, whichever is later will be made. However, the GST portion will be payable only after submission of proof/ self-certified copy of GST return filed online by the tenderer clearly (duly highlighted) showing invoices/ bill number and amount submitted to ALIMCO.**
 - ii) **Acceptance of Payment Terms other than standard Payment Terms of within 30 days**, is at the discretion of management and in that case 1% of total landed cost will be considered additional while preparing Comparative Statement of Quotations (CSQ). However, Purchase Order will be placed at quoted rates.
 - iii) **Payment in Advance terms is not acceptable.**
9. **Important instructions** – (a) Where the item offered is not as per our specified make/size, the reason for not offering the same (e.g. not in ready stock etc.) shall be clearly indicated. (b) Please quote for delivery at our factory site. However, Packing and Forwarding, Freight Charges wherever applicable shall be given clearly in % in format at Annexure-'A'.
10. **Opening of Tenders** – The tenders shall be **opened at 15:00 hours on due date** in presence of representatives of tenderers who may like to be present.
11. ALIMCO reserves the right to split up the total order quantity to more than 01 bidder to avoid stock out situation wherever necessary. In case of split up to 3 parties, 60% qty. may be placed on L-1 and 20% each on L-2 & L-3 provided they agree to match the rate with L-1 and in case of split up 02 parties 60% of the Qty. may be placed on L-1 and 40% on L-2 provided L-2 agree to match the rate with L-1.
12. **Offers for supplies other than FOR ALIMCO-APC, Bangalore/ Ex-shop, Bangalore / Ex-works, Bangalore/ FOR Bangalore will be summarily rejected. However, offers for other than FOR ALIMCO-APC, Bangalore but for Ex-shop, Bangalore / Ex-works, Bangalore / FOR Bangalore shall be loaded by 2% of basic cost for working out the landed cost & comparison purposes in CSQ. However Purchase Order will be placed at quoted rates terms & conditions. But, the successful tender has to provide/ offer duly packed material.**
13. **The other terms & conditions of corporation's Purchase Policy shall be applicable.**
14. If any dispute/ question or controversy arises, the settlement of which is not herein specially provided in this Tender/ Order/ Contract, the matter in dispute shall be referred to the arbitration of Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILLATION ACT, 1956 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and Kanpur Nagar Court will have jurisdiction in the matter.

B.O.Q

Annexure- A
Ref No: AAPC/BGL/18/AY
Tender Date: 16.06.2020
Due Date: 02.07.2020

Sl. No.	Item Description	Unit	HSN CODE	Tender Qty.	Rate	GST @__	Total
1	Ball Pen (Cello Gripper/Reynolds)	Nos		250			
2	Apsara Pencil (Dark)	Nos		125			
3	Apsara Non Dust Eraser	Nos		25			
4	Nataraj Pencil Sharpener	Nos		30			
5	Permanent Marker (Black)	Nos		100			
6	Whitener/Correction Pen	Nos		35			
7	Highlighter	Nos		35			
8	Ink Pad (Blue)	Nos		50			
9	Stapler 24/6 (Kangaro HP – 45)	Nos		20			
10	Stapler 10 (Kangaro ICON)	Nos		50			
11	Stapler Pin 10 (Kangaro) 20x50	Pkts		1000			
12	Stapler Pin 24/6 (Kangaro) 20x50	Pkts		500			
13	Calculator (CITIZEN CT-500JS)	Nos		05			
14	Binder Clip (Black)	Nos		100			
15	Paper Punch (Kangaro)	Nos		30			
16	Register Books (200 Pages)	Nos		30			
17	Register Books (400 Pages)	Nos		15			
18	Steel Rule (Camlin 30 cm)	Nos		20			
19	File (with printing of ALIMCO AAPC Bangalore details)	Nos		1500			
20	Scissor (Munix SL-1183C1)	Nos		20			
21	Cellotape Transparent 3 “	Nos		30			
22	Cellotape Transparent 1”	Nos		30			
23	Cellotape Brown Color 3”	Nos		30			
24	Box File model 1515.L	Nos		50			

Sl. No.	Item Description	Unit	HSN CODE	Tender Qty.	Rate	GST @__	Total
25	Fevicol Tube (200 gm)	Nos		80			
26	Note Stick Packet	Pkts		200			
27	Paper Clip Packet	Pkts		12			
28	Al Pin Packet	Pkts		12			
29	File Tag Bundle (Cotton, Large)	Bundles		25			
30	Packing Clip metal (Mtrl.G1, L-38.5 -40mm, W-outer 15mm Inner 13.7-14mm,T-0.6mm 25 Gauge)	Kg		75			
31	Plastic thread (twine)	Kg		20			
32	Polythene Cover 10x15''300 GSM	Kg		12			
33	A4 Size Paper 80 GSM	Ream		300			
34	Carbon Papers (100 sheets)	Pkts		10			
						Grand Total:	

Seal & Signature