



**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
(A GOVERNMENT OF INDIA UNDERTAKING 'MINIRATNA' COMPANY)  
**MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT**  
**G. T. ROAD, KANPUR-209217 (U.P.)**  
**TOLL FREE NO.18001805129**



**ADDENDUM NOTICE**

**Ref. No. FTC/Contractual/April-2026**

**Date-28.04.2026**

This is in reference to the advertisement No. (FTC/Contractual/April-2026 dated 14.04.2026) inviting applications on a fixed-term contractual basis. The advertisement was published in Times of India (All Edition) and Dainik Jagran (Kanpur Edition) on 14.04.2026, and is also available on the Corporation's website: [www.alimco.in](http://www.alimco.in)

In continuation of the FTC advertisement issued for various posts dated 14.04.2026, the post of "**Media Consultant**" & "**SAP-HR**" is hereby included. Which details are as follow:

Sl. No	Post Code	Name of the Post	Equivalent Grade	Consolidated Monthly Remuneration	Upper age limits on 01.04.6	Tenure	Category	Initial place of posting (can be changed subsequently)
1	CON-25	Media Consultant	E-0	Rs. 40,000/-	30 YR	1 Year	UR-01 OBC-01	Delhi (NCR)
2	CON-26	SAP-HR	E-3	Rs. 90,000/-	45 YR	03 Year	UR-01	Kanpur
<b>Total Vacancy</b>								<b>03</b>

For detailed information regarding eligibility and other requirements, interested candidates may visit ALIMCO website [www.alimco.in](http://www.alimco.in) The eligible candidates may apply for above position in the Corporation have to create their profile first by clicking on the following link [https://erp.alimco.in/sap/bc/webdynpro/sap/zhrap\\_erecruitment](https://erp.alimco.in/sap/bc/webdynpro/sap/zhrap_erecruitment)

All other terms and conditions of the advertisement remain unchanged. For further details, please visit our website: [www.alimco.in](http://www.alimco.in).

Note: No separate communication will be issued in this regard. Candidates are advised to regularly check the Corporation's website for updates.

Ref. No. FTC/Contractual/April-2026

**Senior Manager (Administration)**

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**QUALIFICATION, EXPERIENCE AND JOB SPECIFICATION:**

Post Name	:	<b>MEDIA CONSULTANT</b>
Essential Qualifications	:	Graduate in any stream/PG in Marketing, Communications/Arts
Age	:	30 Years maximum as on 01 <sup>st</sup> April, 2026.
Experience	:	Minimum 01 years post qualification experience after passing Graduate in any stream/PG in Marketing, Communications/Arts.
Tenure	:	Initially for a period of 01 years which may be extended or curtailed at the sole discretion of the Corporation based on satisfactory performance.
Desirable Qualifications/ Skills	:	<ol style="list-style-type: none"><li>1. Preference will be given to degree/diploma certificate holder in Public Relations/Journalism/Mass Communication/Media studies.</li><li>2. Proven work experience as a Social Media Executive or similar role.</li><li>3. Strong understanding of social media platforms (Facebook, Twitter, Instagram, LinkedIn, etc.) and their respective best practices.</li><li>4. Demonstrable experience leading and managing SEO/SEM, marketing database, email, social media, and/or display advertising campaigns.</li><li>5. Knowledge of social media analytics tools (e.g., Google Analytics, Facebook Insights) and experience in analyzing and interpreting data.</li><li>6. Excellent written and verbal communication skills, with the ability to craft compelling content tailored to different platforms and target audiences.</li><li>7. Proficiency in graphic design and video editing software (e.g., Adobe Creative Suite) is a plus. Experience as a graphic designer &amp; video editing or in a related field. Excellent communication skills (in English &amp; Hindi).</li><li>8. Ability to multitask and manage multiple social media accounts and campaigns simultaneously.</li><li>9. Strong organizational and time management skills, with the ability to meet deadlines and deliver high-quality work under pressure.</li></ol>
Role & Responsibilities	:	<ol style="list-style-type: none"><li>1. Content Creation: Assist in creating and curating content for various social media platforms, including text, images, videos, and other multimedia content.</li><li>2. Leverage all sorts of media including but not limited to social media, internal announcements, fliers, mailers, information booklets, Banners, posters, press releases, and posts on ALIMCO website.</li><li>3. Community Engagement: Monitor and engage with the online community, responding to comments and messages in a professional and timely manner.</li><li>4. Create press release sand manage social media content including to ensure consistent posting and promotion of campaigns, events, and product launches.</li><li>5. Develop and implement social media strategies to drive engagement and promote our philanthropic initiatives.</li><li>6. Collaborate with the marketing team to create compelling visual and written content for social media platforms.</li><li>7. Stay up-to-date with the latest social media trends, tools, and best practices, and identify opportunities for innovation and growth.</li><li>8. Any other task as assigned by the Competent Authority.</li></ol>

Post Name	: <b>SAP-HR</b>
Essential Qualifications	: Graduate in any discipline
Age	: 45 Years maximum as on 01 <sup>st</sup> April, 2026.
Experience	: 5+ years of experience as an SAP HCM Functional Consultant
Tenure	: Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation based on satisfactory performance.
Role & Responsibilities	: <ol style="list-style-type: none"> <li>1. Experience in 1–2 end-to-end SAP HCM implementations and 2–3 support projects</li> <li>2. Strong knowledge of SAP HCM modules including Personnel Administration (PA) covering employee master data and personnel actions</li> <li>3. Strong knowledge of Organizational Management (OM) covering organizational structure and position management</li> <li>4. Experience in Time Management (TM) including work schedules, leave, attendance, and time evaluation</li> <li>5. Experience in Payroll including schema, wage types, statutory compliance (PF, ESI, PT, TDS), payroll processing, and reconciliation</li> <li>6. Experience in ESS/MSS (Employee Self-Service / Manager Self-Service)</li> <li>7. Experience in E-Recruitment</li> <li>8. Experience in Travel Management</li> <li>9. Experience in Indian Payroll and statutory compliance preferred</li> <li>10. Exposure to Indian PSU projects is an added advantage</li> <li>11. SAP Certified – SAP HCM Payroll for SAP S/4HANA is an added advantage</li> <li>12. Ability to gather requirements and prepare functional specifications</li> <li>13. Experience in system configuration, testing, and support activities</li> <li>14. Strong analytical, problem-solving, and communication skills</li> </ol>