

**BID DOCUMENT**  
**NOTICE INVITING E-TENDER**

Tender Reference No: **SP/LT/01/AW**

Dated: **23-05-2018**

Online bids under Two bid system (Technical & Financial) from eligible bidders which, are valid for a minimum period of 90 days from the date of Bid opening (i.e. 14/06/2018) are invited for and on behalf of the Sr. Manager (SP&C), ALIMCO for '**On-Site Comprehensive Annual Maintenance Contract**' in respect of HP LaserJet, HP Color LaserJet, HP DeskJet, HP Inkjet printers are at **Appendix-'A'** enclosed herewith for a "**period of ONE year.**" The same may be extended for a further period of one more year at the same rates and terms & conditions at the sole discretion of ALIMCO.

Name of Work	<b>'On-Site Comprehensive Annual Maintenance Contract'</b> in respect of HP Printers at ALIMCO, Kanpur
Earnest Money Deposit to be submitted	<b>NIL</b>
Date of Publishing	<b>23/05/2018 17.00 Hrs</b>
Clarification Start Date and Time	<b>NA</b>
Clarification End Date and Time	<b>NA</b>
Queries (if any)	No queries will be entertained after clarification end date.
Bid Submission Start Date	<b>23/05/2018 17:30 Hrs</b>
Last Date and time of uploading of Bids	<b>13/06/2018 14.00 Hrs</b>
Last Date and time of submitting, EMD and other documents at ALIMCO Kanpur	<b>*****</b>
Date and time of opening of Technical Bids	<b>14/06/2018 15.30 Hrs</b>
Date and time of opening of Financial Bids	Will be separately notified to technically shortlisted/qualified bidders

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

**MANUAL BIDS SHALL NOT BE ACCEPTED**

**Except for the original documents/ instruments as mentioned in this tender.**

**Bidders should regularly visit the website to keep themselves updated.**

## **INSTRUCTION FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://eprocure.gov.in/eprocure/app> , using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

### **REGISTRATION**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online Bidder Enrollment” option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their userID/ password and the password of the DSC/ eToken.

### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS:**

- (i) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.  
After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**
- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

### **SUBMISSION OF BIDS:**

- (i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BC physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BC.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.

- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**  
**Bidders shall download the Schedule of Quantities & Prices i.e. Schedule-A, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.**  
**If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no 23.0 of ITB including forfeiture of EMD.**  
**The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.**
- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

#### **ASSISTANCE TO BIDDERS:**

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The helpdesk email id is [support-eproc@nic.in](mailto:support-eproc@nic.in)

## **INSTRUCTION FOR e-PROCUREMENT**

### **1. Preparation and Submission of Bids**

- a. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The Tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- b. The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid, EMD should be upload online in cover 1 and Financial Bid in ".xls" should be upload online in cover-2

### **2. Submission of the Bid** All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> as per the criteria given in this document:

- a. Technical Bid, EMD (scan copy) should be uploaded online in cover-1.
- b. Financial Bid should be upload online in cover-2

Both Technical and Financial Documents should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app>).

### **3. Technical Bid:** Signed and Scanned copies of the Technical bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app>

#### **a. List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:-**

- i) Duly filled tender documents with proper seal and signature of authorized person on each page of the Tender document(s).
- ii) Self-Attested copy of Registration Certificate, GST Registration no. & PAN No.
- iii) Self-Attested copy of Income Tax Return for the previous two financial years.
- iv) The tenderer must provide the list of customers with their complete postal address, e-mail and contact no. etc., where similar type of assignment i.e. **On-Site Comprehensive Annual Maintenance Contract in respect of HP printers has been undertaken / successfully completed by the tenderer during the last 3 years preferably in government sector/ PSU. Work Order copies/ work completion certificate must be attached along with without fail.**
- v) Tenderer is required submit the undertaking on company's letter head that his/her offer will be valid for 90 days from the date of opening of Tender (TC Bid) as per the format enclosed at Annexure 'B'.
- vi) An undertaking to Compliance to Job Description mentioned in Annexure 'A' as per the format enclosed at Annexure 'C'.
- vii) The tenderer must submit the complete details of infrastructure, complete profile/ strength of their organization and service support facility with its offices/ location together with the **anticipated time of attending complaints** after their receipt in their service centre.
- viii) Tenderer is required submit the undertaking on company's letter head that additional no. of Printers if required, can be added in the AMC at the same rates and terms & conditions as per Annexure-'D'
- ix) Tenderer is required submit the undertaking on company's letter head that all terms & conditions of this tender enquiry are acceptable to them as per Annexure-'E'.

#### 4. Financial Bid:

Bidders are requested to submit their rates separately for undertaking '**On-Site' Comprehensive Annual Maintenance Contract** in respect of HP LaserJet, HP Color LaserJet, HP DeskJet, HP Inkjet printers **for a period of ONE year** also in the cover-2 (BOQ).

**THIS BREAKUP IS ESSENTIAL TO ENABLE PLACEMENT OF THE PURCHASE ORDERS AND PAYMENTS, KEEPING ACCOUNT OF GOVT. LEVIES SEPARATELY.**

The L1 offer will be decided based on landed cost at FOR ALIMCO.

#### 4. Taxes

- a. It should be mentioned whether GST is inclusive or exclusive .The rates of the GST wherever applicable should be given clearly and separately.
- b. Tax Registration details of ALIMCO, Kanpur are given below.

**GSTIN**

**09AABCA8899F1Z6**

- c. Variation Clause: - Any change (Increase / Decrease) in Govt. Duties / Leveis / GST as amended by Govt.( State / Central) from time to time will be applicable during the currency of Purchase Order / Contract & shall be borne by ALIMCO.
- d. The GST amount is payable only after reflection of GST credit in the Corporation's GST Portal.

#### 5. Security Deposit

Subsequent to placement of Order / Contract, the successful tenderer will be required to deposit a sum equal to 5% of the Order/ Contract value as **Security Deposit** in the form of Demand Draft only in the favour of **ALIMCO** payable at **Kanpur**, within the period of 30 days from the award of work contract.

The Corporation, at its sole discretion may decide that in case of failure of the party to deposit balance amount of Security deposit, the same will be recovered @ 25% from the payments to be released against the running bills of the party.

This Security deposit will be retained till the expiry of AMC contract plus one month. No interest shall be payable on this Security Deposit. After Satisfactory completion of contract for '**On-Site' Comprehensive Annual Maintenance Contract** and on receipt of request to release Security deposit, the same shall be released by ALIMCO, within 30 days.

The Corporation reserves the right to forfeit the security money deposit in case the supplier fails to make goods losses on supplies, unable to replace supplies found unacceptable as well as losses on account of exceptional delays in supplies.

## **6. Rejection of Tender**

- a) Conditional and unsigned tenders, tenders containing absurd or unworkable rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions are liable to be rejected.
- b) Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the party who resort to canvassing are liable to be rejected.
- c) The acceptance of tender will rest with ALIMCO which does not bind itself to accept the lowest tender or any tender and reserves full rights for the rejection of any or all tenders without assigning any reasons whatsoever.

## **7. Validity of Tender**

- a) The tenders shall remain open for acceptance for a minimum period validity of 90 days from, the date of opening of tenders (T-Bid) or till such period up to which the extension of validity is agreed to mutually. This may please be stipulated clearly in the Quotation.
- b) If notified within this period that the tender has been accepted, the tenderer shall be bound by the terms of the offer along with the terms that have been agreed mutually.
- c) In case the tenderer happen to be dealer/ distributor for any reputed brand the validity certificate to this effect duly certified from the principal should invariably be provided.
- d) The tenderer must submit all the documents dully filled and signed as mentioned in mandatory/ Pre qualification criteria on page no. 2, failing which the offer will summarily be rejected.
- e) **The successful tenderer shall not sub contract the assigned task covered under the work contract.**

## **8. Terms of Payment**

ALIMCO is a Schedule 'C' Miniratna Category II Central Public Sector Enterprises, registered under Section 8 (Not for Profit motive) of the Companies Act, 2013, (corresponding to Section 25 of the Companies Act, 1956)

- a) Quarterly Payment of total due after deducting statutory dues and other deductions if any shall be released within 30 days after completion of each quarter on production of original invoice/ Bill.
- b) The GST amount will be released on submission on GST monthly/ quarterly return (GSTR-1) duly certified by the tenderer, Further the GST amount will be released after confirmation of GST input credit through online. In case of non matching of GST input credit, no payment of GST will be made by the Corporation.

- c) Supplier's Bank Charges/Draft making charges will have to be borne by the party only.
- d) The tenderer will be required to submit their RTGS details duly certified by the Bank or along with a crossed/ cancelled Cheque in support of the details, as all payments/ refunds are preferably be made through RTGS mode only.

**9. Right of Acceptance**

ALIMCO reserves the right to reject any or all the tenders in part or full without assigning any reasons thereof. The Corporation also reserves the right to negotiate the rates and terms and conditions of supply with any or all the tenderers at its sole discretion as deemed fit without assigning any reasons thereof.

**ARBITRATION**

If any dispute / question or controversy arises, the settlement of which is not herein specifically provided in the this Purchase Order/Work/Service Contract, the matter in dispute shall be referred to the arbitration of the Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILATION CT 1996 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and the Kanpur Courts will have jurisdiction in the matter.

Thanking you,

Yours faithfully,  
For- Artificial Limbs Mfg. Corporation of India

Sr. Manager (SP&C)



**Brief Description of Job**

1. The Annual Maintenance Contract shall include free replacement of all the spare parts / components etc. which shall be required to rectify the reported fault.
2. The scope of Annual Maintenance Contract shall also cover periodic preventive maintenance/ service of these printers on as & when required basis & also at a preset schedule i.e. once in a quarter at least.
3. The tenderer shall use only genuine spare parts / components of the same make, model and capacity which are required to be changed in respect of the repair of the items as mentioned in Appendix-'A' enclosed herewith.
4. In case of breakdown all repairs, testing etc. should be done at our works only. Under no circumstances these printers or any other items shall be permitted to be taken out of the Corporation for repairs.
5. In case any of these printers remains out of order for more than **24 working hours** after the receipt of complaint to the service provider, a token penalty of Rs. 100/- day per Printer may be deducted from the installment of the AMC charges subject to the maximum of AMC cost of that printer.
6. Each printer with serial no. is required to be verified (location-wise) before start of AMC contract in the Corporation.
7. The Annual Maintenance charges shall be payable in four equal installments payable at the end of each quarter on production of invoice or bill.

**(On Company's Letter Head of the Tenderer)**

**UNDERTAKING**

We hereby undertake that our Offer is valid for acceptance for 90 days from the date of opening of Techno-Commercial Bid (TC-Bid).

(seal and signature of tenderer)

**(On Company's Letter Head of the Tenderer)**

**UNDERTAKING**

We hereby undertake that all the tender terms & conditions of this tender including Job description as mentioned in Annexure – 'A' and payment terms are acceptable to us in totality.

(seal and signature of tenderer)

**(On Company's Letter Head of the Tenderer)**

**UNDERTAKING**

We hereby undertake that additional no. of Printers if required, can be added in the AMC at the same rates and terms & conditions as per Annexure-'D'

(seal and signature of tenderer)

**TENDER ACCEPTANCE LETTER**

(To be given on Company's Letter Head of the Tenderer)

Date:

To,  
Sr. Manager (SP&C),  
ALIMCO, Kanpur

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -

\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

\_\_\_\_\_  
\_\_\_\_\_

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**APPENDIX-'A'**

<b>SL.NO.</b>	<b>MODEL NO.</b>	<b>SERIAL NUMBER</b>	<b>PUCHASE DATE</b>
			<u>Month/year</u>
1	HP LASERJET JET 1020 +	CNCFX35437	Jul-11
2	HP LASERJET JET 1020 +	CNCFT58701	Feb-12
3	HP LASERJET JET 1020 +	CNCFT58049	Feb-12
4	HP LASERJET JET 1020 +	CNCFT58680	Feb-12
5	HP LASERJET JET 1020 +	CNCFT60805	Feb-12
6	HP LASERJET JET 1020 +	CNCFX86516	Feb-12
7	HP LASERJET JET 1020 +	CNCFT58458	Feb-12
8	HP LASERJET JET 1020 +	CNCFT54811	Feb-12
9	HP LASERJET JET 1020 +	CNCFT58046	Feb-12
10	HP LASERJET JET 1020 +	CNCFT58691	Feb-12
11	HP LASERJET JET 1020 +	CNCFX85687	Feb-12
12	HP LASERJET JET 1020 +	CNCFX87959	Feb-12
13	HP LASERJET JET 1020 +	CNCH184102	Sep-12
14	HP LASERJET JET 1020 +	CNCFT43864	Feb-12
15	HP LASERJET JET 1020 +	CNCFT60806	Feb-12
16	HP LASERJET JET 1020 +	CNCFT58036	Feb-12
17	HP LASERJET JET 1020 +	CNCFT58465	Feb-12
18	HP LASERJET JET 1020 +	CNCFX87947	Feb-12
19	HP LASERJET JET 1020 +	CNCFX85677	Feb-12
20	HP LASERJET JET 1020 +	CNCFT60693	Feb-12
21	HP LASERJET JET 1020 +	CNCFT58470	Feb-12
22	HP LASERJET JET 1020 +	CNCFX84001	Feb-12
23	HP LASERJET JET 1020 +	CNCFX87509	Feb-12
24	HP LASERJET JET 1020 +	CNCFT58455	Feb-12
25	HP LASERJET JET 1020 +	CNCFX87353	Feb-12
26	HP LASERJET JET 1020 +	CNCFX85668	Feb-12
27	HP LASERJET JET 1020 +	CNCFX85665	Feb-12
28	HP LASERJET JET 1020 +	CNCFX70851	Feb-12
29	HP LASERJET JET 1020 +	CNCFT58561	Feb-12
30	HP LASERJET JET 1020 +	CNCFT58462	Feb-12
31	HP LASERJET JET 1020 +	CNCFX70846	Feb-12
32	HP LASERJET JET 1020 +	CNCH153838	Aug-13
33	HP LASERJET JET 1020 +	CNCH155665	Aug-13
34	HP LASERJET JET 1020 +	CNCH153822	Aug-13
35	HP LASERJET JET 1020 +	CNCH250230	Aug-13
36	HP LASERJET JET 1020 +	CNCH163402	Aug-13
37	HP LASERJET JET 1020 +	CNCH279834	Sep-13
38	HP LASERJET JET 1020 +	CNCH184269	Sep-13
39	HP LASERJET JET 1020 +	CNCH184112	Sep-13
40	HP LASERJET JET 1020 +	CNCH189617	Sep-13
41	HP LASERJET JET 1020 +	CNCH184093	Sep-13
42	HP LASERJET JET 1020 +	CNCH281553	Sep-13
43	HP LASERJET JET 1020 +	CNCH184263	Sep-13

44	HP LASERJET JET 1020 +	CNCH188538	Sep-13
45	HP LASERJET JET 1020 +	CNCH189605	Sep-13
46	HP LASERJET JET 1020 +	CNCH184107	Sep-13
47	HP LASERJET JET 1020 +	CNCH184101	Sep-13
48	HP LASERJET JET 1020 +	CNCH471994	Jul-14
49	HP LASERJET JET 1020 +	CNCH383464	Jul-14
50	HP LASERJET JET 1020 +	CNCH383090	Jul-14
51	HP LASERJET JET 1020 +	CNCH383560	Jul-14
52	HP LASERJET JET 1020 +	CNCH476318	Jul-14
53	HP LASERJET JET 1020 +	CNCH383475	Jul-14
54	HP LASERJET JET 1020 +	CNCH468636	Jul-14
55	HP LASERJET JET 1020 +	CNCH476297	Jul-14
56	HP LASERJET JET 1020 +	CNCH476322	Jul-14
57	HP LASERJET JET 1020 +	CNCH476273	Jul-14
58	HP LASERJET JET 1020 +	CNCH472084	Jul-14
59	HP LASERJET JET 1020 +	CNCH476366	Jul-14
60	HP LASERJET JET 1020 +	CNCH383572	Jul-14
61	HP LASERJET JET 1020 +	CNCH476284	Jul-14
62	HP LASERJET JET 1020 +	CNCH476308	Jul-14
63	HP LASERJET JET 1020 +	CNCH383562	Jul-14
64	HP LASERJET JET 1020 +	CNCH383478	Jul-14
65	HP LASERJET JET 1020 +	CNCH383087	Jul-14
66	HP LASERJET JET 1020 +	CNCH383561	Jul-14
67	HP LASERJET JET 1020 +	CNCFX37795	Jul-14
68	HP LASERJET JET 1020 +	CNCH383073	Jul-14
69	HP LASERJET JET 1020 +	CNCH476282	Jul-14
70	HP LASERJET JET 1020 +	CNCH476223	Jul-14
71	HP LASERJET JET 1020 +	CNCH379319	Jul-14
72	HP LASERJET JET 1020 +	CNCH476221	Jul-14
73	HP LASERJET JET 1020 +	CNCH606615	Dec-14
74	HP LASERJET M 1005 MFP	CNG8C6Y03J	Jan-11
75	HP LASERJET M 1005 MFP	CNG8C5S1BZ	Jan-12
76	HP LASERJET M 1005 MFP	CNG8C8B37G	Mar-12
77	HP LASERJET M 1005 MFP	CNG8C6X089	Mar-12
78	HP LASERJET M 1005 MFP	CNG8CDW23H	Mar-12
79	HP LASERJET M 1005 MFP	CNG8CDW22M	Mar-12
80	HP LASERJET M 1005 MFP	CNG8CDH16F	Mar-12
81	HP LASERJET M 1005 MFP	CNG8C8H0D5	Mar-12
82	HP LASERJET M 1005 MFP	CNG8CC81KV	Mar-12
83	HP LASERJET M 1005 MFP	CNG8C6X0Q1	Mar-12
84	HP LASERJET M 1005 MFP	CNG8C6X13G	Mar-12
85	HP LASERJET M 1005 MFP	CNG8DIM0BV	Jun-12
86	HP LASERJET M 1005 MFP	CNH8F64BCJ	Aug-13
87	HP LASERJET M 1005 MFP	CNH8F647VD	Aug-13
88	HP LASERJET M 1005 MFP	CNH8F6462C	Aug-13

89	HP LASERJET M 1005 MFP	CNH8FBB56F	Jan-14
90	HP LASERJET M 1005 MFP	CNH8FBBOTM	Jan-14
91	HP LASERJET M 1005 MFP	CNH8FBBD9Y	Jan-14
92	HP LASERJET M 1005 MFP	CNH8G8052X	Dec-14
93	HP LASERJET M 1005 MFP	CNH8GDSPX7	Mar-15
94	HP LASERJET M 1005 MFP	CNH8GDSNXHL7	Mar-15
95	HP LASERJET M 1005 MFP	CNCH8H5H050	Jun-15
96	HP LASERJET M 1005 MFP	CNH8H5GKZX	Jun-15
97	HP LASERJET M 1005 MFP	CNH8H5H32V	Jun-15
98	HP LASERJET M 1005 MFP	CNH8H5H365	Jun-15
99	HP LASERJET M 1005 MFP	CNH8H58L02	Dec-15
100	HP LASERJET M 1005 MFP	CNH8HCMH34	Feb-16
101	HP LASERJET M 1005 MFP	CNH8HCMDVM	Feb-16
102	HP LASERJET M 1005 MFP	CNH8HCMDWF	Feb-16
103	HP LASERJET M 1005 MFP	CNH8HCMHXW	Feb-16
104	HP LASERJET M 1005 MFP	CNH8HCMJVR	Feb-16
105	HP DESKJET 1180C	MY2A9330KC	2002
106	HP LASERJET 5500	JPEH001672	2002
107	HP LASERJET JET P1007	VNF6F33599	2004
108	HP LASERJET JET 1022	CNBJ55115X	2005
109	HP LASERJET 1160	TH319210BR	2005
110	HP DESKJET C4688	CN987MF1PQ	2010
111	HP LASERJET CM1312	CNM2D01627	2010
112	HP LASERJET PROM. 1536 DNF	CNC9C8HDZK	Aug-12
113	HP Laserjet 400 Colour M451nw	CNC7300782	Jan-13

<b>SUMMARY OF PRINTERS</b>		
<b>SL.NO.</b>	<b>PRINTER MODEL</b>	<b>TOTAL</b>
1	HP LASERJET 1020+	73
2	HP LASERJET M 1005 MFP	31
3	HP DESKJET 1180C	1
4	HP LASERJET 5500	1
5	HP LASERJET JET P1007	1
6	HP LASERJET JET 1022	1
7	HP LASERJET 1160	1
8	HP DESKJET C4688	1
9	HP LASERJET CM1312	1
10	HP LASERJET PROM. 1536 DNF	1
11	HP Laserjet 400 Colour M451nw	1
<b>TOTAL =</b>		<b>113</b>