

भारतीय कृत्रिम अंग निर्माण निगम

(भारत सरकार का उपक्रम)

जी.टी. रोड, कानपुर-209217

सम्पर्क करें- www.alimco.in

फोन- 0512-2770176, फैक्स- 0512-2770617

टॉल फ्री नं.: 180 0 1805129



ALIMCO



15/ISO : 9001 : 2015

ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA

(A Government of India Undertaking)

G.T. Road, Kanpur-209217

Visit us: www.alimco.in

Phone- 0512-2770176, Fax- 0512-2770617

TOLLFREE NO. 18001805129



ALIMCO



15/ISO : 9001 : 2015

OPEN TENDER NOTICE NO. PT/OT/04/AW

Online Bids (Technical & Price Bid) are invited for supply of item as per details indicated below:

Category of Items	Qty.	Approx Value	EMD Amount	Due Date of Opening
Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system.	01 No.	3.2 Cr. to 3.6 Cr.	Rs. 5,00,000/-	16.01.2019

Interested Tenderers may download the tender document from ALIMCO website www.alimco.in (for reference only) and CPPP website: <https://eprocure.gov.in/eprocure/app>. Tender Fee of Rs 560/- to be submitted in the form of Demand Draft in favour of ALIMCO, payable at Kanpur. All SSI / MSE Vendor are exempted from Tender Cost producing/submitting Valid Udyog Aadhaar Memorandum only.

Tenderers are requested to submit their Offers/ Bids through **E-Tendering Process** only on <https://eprocure.gov.in/eprocure/app> and send the Original Demand Draft against Tender fee and EMD to reach ALIMCO office latest by 15.01.2019. The Technical Bid will be opened at **15:30 hrs.** on the **due date as indicated above**. ALIMCO reserves the right to reject any or all requests/Offer without assigning any reason.

For ALIMCO - Sr. Manager (SP & C)

खुली निविदा सूचना सं० पीटी/ओटी/०४/ए डब्ल्यू

नीचे दिये गए विवरण के अनुसार निम्नलिखित मदों की आपूर्ति हेतु ऑनलाइन निविदाएं (टेक्नीकल एवं प्राइस बिड) आमंत्रित की जाती हैं:

वस्तुओं की श्रेणी	मात्रा	अनुमानित मूल्य	ईएमडी मूल्य	निविदा खुलने की नियत तिथि
Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system.	01	3.2 Cr. to 3.6 Cr.	₹ 5,00,000/-	16.01.2019

इच्छुक निविदादाता एलिम्को की वेबसाइट www.alimco.in (केवल संदर्भ के लिए) व सीपीपीपी वेबसाइट <https://eprocure.gov.in/eprocure/app> से निविदा दस्तावेज डाउनलोड कर सकते हैं। निविदा शुल्क रु. 560/- डिमांड ड्राफ्ट एलिम्को के पक्ष देय, कानपुर के रूप में जमा कराना होगा। सभी एसएसआई/एमएसआई विक्रेताओं को वैध उद्योग आधार ज्ञापन प्रस्तुत/जमा करने पर निविदा शुल्क से छूट प्राप्त है।

निविदाकर्ताओं से अनुरोध है कि वे ऑन लाईन ई-टेंडरिंग प्रक्रिया के माध्यम से अपने प्रस्ताव/बिड <https://eprocure.gov.in/eprocure/app> पर जमा करें और निविदा शुल्क के विरुद्ध मूल डिमांड ड्राफ्ट एवं ईएमडी दिनांक 15.01.2019 को 14.00 बजे तक एलिम्को कार्यालय को जमा करें। तकनीकी निविदा ऊपर दी गई देय तिथि को 15.30 बजे खोली जायेगी। एलिम्को को किसी भी या सभी आवेदनों/प्रस्ताव को बिना कारण बताये निरस्त करने का अधिकार है।

वास्ते-एलिम्को, वरिष्ठ प्रबंधक (एसपी एंड सी)

BID DOCUMENT NOTICE
INVITING E-TENDER

Tender Reference No: **PT/OT/04/AW**
Dated: **22-12-2018**

Online bids under Two bid system (Technical & Financial) from eligible bidders which, are valid for a minimum period of 90 days from the date of Bid opening (i.e. **16/01/2019**) are invited for and on behalf of the **Sr. Manager (SP&C), ALIMCO** for **Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system**, as per broad scope of work given at Annexure-‘A’ for a ‘**period of ONE year**’. The same may be extended for a further period of one more year at the same rates and terms & conditions at the sole discretion of ALIMCO.

Name of Work	Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system.
Earnest Money Deposit to be submitted	Rs. 5,00,000/-
Date of Publishing	22/12/2018 17.00 Hrs.
Clarification Start Date and Time	NA
Clarification End Date and Time	NA
Queries (if any)	No queries will be entertained after clarification end date.
Bid Submission Start Date	22/12/2018 17:30 Hrs.
Last Date and time of uploading of Bids	15/01/2019 14.00 Hrs.
Last Date and time of submitting, EMD and other documents at ALIMCO Kanpur	*****
Date and time of opening of Technical Bids	16/01/2019 15.30 Hrs.
Date and time of opening of Financial Bids	Will be separately notified to technically shortlisted/qualified bidders

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

MANUAL BIDS SHALL NOT BE ACCEPTED

Except for the original documents/ instruments as mentioned in this tender.

Bidders should regularly visit the website to keep themselves updated.

INSTRUCTION FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://eprocure.gov.in/eprocure/app>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

REGISTRATION

- (i)** Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online Bidder Enrollment” option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii)** During enrolment/ registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii)** As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv)** For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on e-Token/ Smartcard.
- (v)** Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi)** Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii)** Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

- (i) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.
After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule.
Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

SUBMISSION OF BIDS:

- (i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BC physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BC.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.

- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**
Bidders shall download the Schedule of Quantities & Prices i.e. Schedule-A, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.
If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no 23.0 of ITB including forfeiture of EMD.
The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

ASSISTANCE TO BIDDERS:

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The helpdesk email id is support-eproc@nic.in

Tender document for Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system.

**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA
KANPUR**

Submit, scan copy of **DD for Rs. 560/- (GST @ 12% Included)** in favour of ALIMCO, payable at Kanpur towards cost of Tender documents, if downloaded from the website of the Corporation/CPPP and original copy of the same should reach to the office of Senior Manager (SP&C), Artificial Limbs Manufacturing Corporation of India, G. T. Road, Kanpur – 209 217 on or before dated **15.01.2019**. All SSI units / Micro & Small Enterprises (MSE) will be issued Tender Documents free of cost & Exemption to submit Earnest Money Deposit (EMD) on submission of valid Udyog Aadhar Memorandum (UAM) against Tender for the items/nature of business/ type of services specified therein in the UAM

&

Earnest Money: Rs. 5,00,000 /- (*Rupees Five lakh only*)

Scanned Copy of EMD & tender fees must be submitted online on CPP Portal:-

<http://eprocure.gov.in/eprocure/app>

And

Original Physical EMD & tender fees separately must be submitted on or before due date and time in the office of the Sr. Mgr (SP&C), ALIMCO, NARAMAU, G.T. ROAD KANPUR -209217

INSTRUCTION FOR e-PROCUREMENT

1. Preparation and Submission of Bids

- a. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The Tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- b. The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid, EMD should be upload online in cover 1 and Financial Bid in “.xls” should be upload online in cover-2

2. Submission of the Bid All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> as per the criteria given in this document:

- a. Technical Bid, EMD (scan copy), tender fee (scan copy) should be uploaded online in cover-1.
- b. Financial Bid should be upload online in cover-2

Both Technical and Financial Documents should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app>).

3. Technical Bid: Signed and Scanned copies of the Technical bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app>

a. List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:-

- i) Scan copy of DD for Rs. 560/- (GST @ 12% Included) in favour of ALIMCO, payable at Kanpur towards cost of Tender documents, if down-loaded from the website of the Corporation/CPMP and original copy of the same should reach to the office of **Senior Manager (SP&C), Artificial Limbs Manufacturing Corporation of India, G. T. Road, Kanpur – 209 217** on or before dated **15.01.2019**. All SSI units / Micro & Small Enterprises (MSE) will be issued Tender Documents free of cost & Exemption to submit Earnest Money Deposit (EMD) on submission of valid **Udyog Aadhar Memorandum (UAM)** against Tender for the items/nature of business/ type of services specified therein in the UAM.
- ii) Scan copy of EMD or valid **Udyog Aadhar Memorandum (UAM)**.
- iii) Duly filled tender documents with proper seal and signature of authorized person on each page of the Tender document(s).
- iv) Self-Attested copy of Registration Certificate, GST Registration no. & PAN No.
- v) Self-Attested copy of Income Tax Return for the previous two financial years.
- vi) Tenderer is required submit the undertaking on company's letter head that his/her offer will be valid for 90 days from the date of opening of Tender (TC Bid) as per the format enclosed at Annexure 'B'.
- vii) Tenderer is required submit the undertaking on company's letter head that all terms & conditions of this tender enquiry are acceptable to them as per the format Annexure-'C'.
- viii) Tenderer is required Submit details of branch offices with name of contact persons, complete addresses and contact/ mobile nos. The tenderer is required to have atleast 3 branch offices, other than Head office,

spread in at least three State. The bidder is required to submit the certificate as at **Annexure- 'D'** duly certified from a **Chartered Accountant** in this respect.

- ix) Details of regular Manpower on rolls with bidding firm with designation. Bidders are required to have necessarily at least 50 nos. of regular on roll Employees in the FY 2017-18. The bidder is required to submit the certificate as at **Annexure – 'E'** duly certified from a **Chartered Accountant**.
- x) Undertaking to extend the Contract for a further duration of one year at the same rates and terms & conditions at the sole discretion of ALIMCO.
- xi) The Tenderer is required to fulfill the criteria to have average turnover of minimum 80 % of quoted value in the preceding three years and a certificate to this effect from a **Chartered Accountant** as per **Annexure - 'F'** is required to be submitted.
- xii) **Experience:- Certificate of experience duly certified / endorsed by a Chartered Accountant** for having completed development/ processing during last 7 years ending last day of month previous to the one in which applications are invited, should be for either of the followings as per format enclosed as **Annexure- 'G'**:
- Have completed IT Application Software development / processing activities against three orders each costs not less than the amount equal to 40% of quoted value.
OR
 - Have completed IT Application Software development/ processing activities against two orders each costs not less than the amount equal to 50% of quoted value.
OR
 - Have completed IT Application Software development/ processing activities against one order each costs not less than the amount equal to 80% of quoted value.
- xiii) **An undertaking to:-**
- a) Uploading the data (beneficiaries' details) on the website of the Corporation within 24 Hrs. after each assessment & distribution camp (which shall be held after the assessment camp).
 - b) Your representative to be deputed at camp site will co-operate and work at the directions of the officer in-charge of the Corporation as per the requirement of the Corporation at Camp Site.
 - c) The details of beneficiaries will not be shared with any other party without written approval of the Competent Authority of ALIMCO.
- xiv) Tenderer is required submit the undertaking on company's letter head regarding tender acceptance letter as per the format enclosed at **Annexure- 'H'**.

(All these documents / details / conformation should necessarily be submitted specifically & in the same order.)

4. Financial Bid:

Bidders are requested to submit their rates separately for undertaking **Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system at ALIMCO, for a period of ONE year** also in the cover-2 (BOQ).

THIS BREAKUP IS ESSENTIAL TO ENABLE PLACEMENT OF THE PURCHASE ORDERS AND PAYMENTS, KEEPING ACCOUNT OF GOVT. LEVIES SEPARATELY.

The L1 offer will be decided based on landed cost at FOR ALIMCO.

5. Taxes

a. It should be mentioned whether GST is inclusive or exclusive .The rates of the GST wherever applicable should be given clearly and separately.

b. Tax Registration details of ALIMCO, Kanpur are given below.

GSTIN

09AABCA8899F1Z6

c. Variation Clause: - Any change (Increase / Decrease) in Govt. Duties / Leveis / GST as amended by Govt. (State / Central) from time to time will be applicable during the currency of Purchase Order / Contract & shall be borne by ALIMCO.

d. The GST amount is payable only after reflection of GST credit in the Corporation's GST Portal.

6. SUBMISSION OF EMD:

All the Tenderers must submit **Rs.5,00,000/-** by Demand Draft in favour of ALIMCO, KANPUR or Banker's Cheque as an Earnest Money Deposit. **No other mode is acceptable.** The EMD shall be released within 30 days of finalization of the Purchase Orders/ Contract to the unsuccessful Tenderers. No interest will be payable on the EMD.

Tenders without EMD / inadequate EMD are liable to be rejected irrespective of rates quoted. Exemption to submit Earnest Money Deposit (EMD) on submission of valid Udyog Aadhar Memorandum (UAM) against Tender for the items/nature of business/ type of services specified therein in the UAM.

The earnest money will be forfeited if the tenderer withdraws his tender before the period of validity (i.e. minimum 90 days) and / or tenderer fails to furnish requisite security deposit within the specified period after the award of Order / Contract wherever applicable.

7. Security Deposit

Subsequent to placement of Order / Contract, the successful tenderer will be required to deposit a sum equal to **10 %** of the Order/ Contract value as **Security Deposit** in the form of Demand Draft only in the favour of **ALIMCO** payable at **Kanpur**, within the period of 30 days from the award of work contract.

The Corporation, at its sole discretion may decide that in case of failure of the party to deposit balance amount of Security deposit, the same will be recovered @ 25% from the payments to be released against the running bills of the party.

This Security deposit will be retained till the expiry of contract plus one month. No interest shall be

payable on this Security Deposit. After Satisfactory completion of contract for Study, Design, Development, Implementation & Management of Application, Database to facilitate On-site / On- line Beneficiaries Details Data Entry & duly filled in ADIP, ADIP-SSA, ADIP SPL/VIP form printing system and on receipt of request to release Security deposit, the same shall be released by ALIMCO, within 30 days.

The Corporation reserves the right to forfeit the security money deposit in case the supplier fails to make goods losses on supplies, unable to replace supplies found unacceptable as well as losses on account of exceptional delays in supplies.

8. Rejection of Tender

- a) Conditional and unsigned tenders, tenders containing absurd or unworkable rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions are liable to be rejected.
- b) Canvassing in any form in connection with the tender is strictly prohibited and the tenders submitted by the party who resort to canvassing are liable to be rejected.
- c) The acceptance of tender will rest with ALIMCO which does not bind itself to accept the lowest tender or any tender and reserves full rights for the rejection of any or all tenders without assigning any reasons whatsoever.

9. Validity of Tender

- a) The tenders shall remain open for acceptance for a minimum period validity of 90 days from, the date of opening of tenders (T-Bid) or till such period up to which the extension of validity is agreed to mutually. This may please be stipulated clearly in the Quotation.
- b) If notified within this period that the tender has been accepted, the tenderer shall be bound by the terms of the offer along with the terms that have been agreed mutually.
- c) In case the tenderer happen to be dealer/ distributor for any reputed brand the validity certificate to this effect duly certified from the principal should invariably be provided.
- d) The tenderer must submit all the documents dully filled and signed as mentioned in mandatory/ Pre qualification criteria on page no. 6 & 7, failing which the offer will summarily be rejected.
- e) **The successful tenderer shall not sub contract the assigned task covered under the work contract.**

10. Terms of Payment

ALIMCO is a Govt. of India Undertaking registered Under Section 8(Not for Profit) of Indian Companies Act 2013.

- i) Payment shall be released as per Annexure 'A' i.e., 50% of the total value (of the camp) after Assessment Camp & balance 50% of the total value (of the camp) after distribution Camp will be limited to actual turn up during distribution, for online data entry of ADIP beneficiaries will be released, after receipt of bill with due certification for the satisfactory completion of work by respective ALIMCO units, within 30 days. Payment terms

other than standard payment terms of payment within 30 days, is at the discretion of management and in that case 1% of total cost will be considered additional while preparing Comparative Statement of Quotations. However Contract will be awarded at quoted rates only.

- ii) Advance payment terms or payment on completion of work shall not be acceptable to the Corporation.
- iii) All bank charges, if any to be borne by Tenderer.

11. Right of Acceptance

ALIMCO reserves the right to reject any or all the tenders in part or full without assigning any reasons thereof. The Corporation also reserves the right to negotiate the rates and terms and conditions of supply with any or all the tenderers at its sole discretion as deemed fit without assigning any reasons thereof.

Any bribe, commission, gifts or advantage given, promised or offered by the Tenderer or on behalf of the Tenderer or his partner, agent or servant or anyone on his or their behalf (whether with or without the knowledge of the Tenderer) to any officer, servant, representative or agent of Corporation in relation to the obtaining or to the execution of this or any other contract with the Corporation shall be in addition to any criminal liability which he may incur, subject the Tenderer to the cancellation of this and all other contracts and also to payment to Corporation of any loss resulting from any such cancellation.

THIS IS A FIXED PRICE TENDER. ANY REQUEST FOR RATE REVISION TILL CURRENCY OF ORDER/ CONTRACT SHALL NOT BE CONSIDERED.

ARBITRATION

If any dispute / question or controversy arises, the settlement of which is not herein specifically provided in the this Purchase Order/Work/Service Contract, the matter in dispute shall be referred to the arbitration of the Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILATION CT 1996 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and the Kanpur Courts will have jurisdiction in the matter.

Thanking you,

Yours faithfully, For
Artificial Limbs Mfg. Corporation of India

Sr. Manager (SP&C)

BROAD SCOPE OF WORK**Payment Terms :-**

1. The total camp value shall be computed on no of beneficiaries turn out during the assessment camp & your quoted rates i.e. 50 % after (assessment camp) and balance 50% of the total value (of the camp) after distribution Camp will be limited to actual turn up during distribution camp, for online data entry of ADIP beneficiaries will be released, after receipt of bill with due certification for the satisfactory completion of work by respective ALIMCO units, within 30 days, after uploading the beneficiaries data on to our website www.alimco.in on the specified link & submission of the invoice for the same. **However, in case no. of beneficiaries turnout remains less during the distribution camp then the payment shall be released according to the no of beneficiaries turn up during the distribution camp only subject to minimum of 50 beneficiaries.**
2. Payment in respect of **beneficiary data entry work** shall be released after due verification of data & reports by respective ALIMCO HQ, AAPCs, RMCs & AoC and uploading of the same of our website www.alimco.in on the specified link 50% after the assessment camps & 50% after respective distribution camps limited to no. of beneficiaries turn out in this distribution camp subject to minimum of 50 beneficiaries.

Sample Calculation Details of the Payment to the Party Undertaking the Online Onsite Data Feeding Work for ALIMCO's ADIP & ADIP-SSA schemes.

- a) If 100 beneficiaries are assessed in an Assessment Camp & ;
- b) Rate of payment per beneficiary Rs 90/- ;
- c) If only 80 beneficiaries turn up in Distribution Camp.

Based on above assumption;

Payment to be made after Assessment Camp (50% value)	Rs. 4500/-
Payment to be made after Distribution Camp (50% value subject to actual turn up)	Rs. 2700/- Total

Payment of the camp: 90 x 80 = **7200/-**

Note: - if assessed / distributed beneficiaries are less than or equal to 50 numbers Then
payment shall be = Rs. 4500/-

Note: -

3. To depute adequate nos. and competent representative along with hardware / software & facility to capture details of beneficiary & photograph on-site/on-line at the site of assessment camp. The assessment camp is generally of one day but in some cases it may go up to two days and total no. of ADIP beneficiary will be considered by adding the no. of beneficiaries turned up each day however if assessment camp spills over for more than two days at a particular camp site then the no.

of beneficiaries will be considered for each day separately at the same camp.

4. You will have to make arrangement for boarding, lodging & transport for your representatives.
5. Approx. on average about 100 beneficiaries are expected to turn up per camp. But if the turn up is less, payment for minimum 50 beneficiaries shall be made as mentioned above.
6. The captured data as stored in the data base / tables are required to be provided to ALIMCO during the currency of the Contract (**monthly basis**) and after the expiry of the contract. (The proposed system / procedure may please be specified in the offer).
7. The total annual estimated number of beneficiaries(FY 2018-19) whose details & photo is required to be captured on-site / on-line in the assessment Camps, are approximately 2,50,000 Nos. which are likely to be assessed during various assessment camps to be held across the country covering approximately 624 districts/ blocks/ villages in India.
8. The successful Tenderer in whose favour the contract is finalized shall be required to make arrangement for required Hardware, efficient Manpower and take up the work of study, design & development of required software regarding item no. 1 & 2 of price bid BOQ and arrange for its trial to ALIMCO. The tenderer is required to implement the application software only after obtaining approval from Marketing & Finance department of the Corporation vis-à-vis to broad scope of work given in Para A & B below based on trial / demonstration and subsequent amendment if any, by the party.
9. A lead time of only 21 days maximum from the date of placement of the work contract can be allowed for the above work. The Corporation shall be thereafter be entitled to assign the work against the contract.
10. Any subsequent amendment required in the Application Software/Database during the currency of the contract w.r.t. broad scope of work as indicated in Para A, below shall have **to be done without any additional cost to ALIMCO**.
11. Broad details/ scope of work is given as under :-

A. BROAD DETAILS / SCOPE OF WORK ARE GIVEN AS UNDER :-

JOB / ITEM No. I.

- i) Study, Design, Development, Implementation & Management of Application Database to facilitate On-site / On-line beneficiary's details entry & printing of duly filled in ADIP form at site at the time of holding Assessment Camp.
- ii) Any subsequent amendment required in the Application Software/ Database/ Reports during the currency of the contract w.r.t. broad scope of work as indicated in Para A below shall have **to be done free of cost**.
- iii) The above system is required to be Developed using Cloud / Web based environment to capture beneficiaries details at the place of Assessment / Distribution Camp scheduled to be held at anywhere in India at District / Block / Village level. (To be designed & implemented in consultation with ALIMCO representative).

iv) The beneficiaries details along with relevant document (including photograph of the beneficiaries) are required to be captured at the Assessment Camp Site (On- Site) and duly filled in ADIP ADIP SPECIAL / VIP form indicating all the details are required to be printed at CAMP SITE in case of ADIP, ADIP Special / VIP to facilitate processing & signature of respective agencies / representative present in the ASSESSMENT CAMP and offline beneficiary form details entry in case of other type of camps (with photograph) .

v) Based on assessment done in the Assessment Camp complete Details of Quantity of Aids & Appliances required to be distributed in the Camp shall be worked out and made available on line for the reference and planning by respective AAPCs / HQ, Kanpur (Marketing department) same day or at the most within a day or two.

vi) As per the mandate given in ADIP scheme of MoSJE, Government of India we are required to link various Grant which are received from Government periodically. Accordingly necessary provision for GRANT WISE ACCOUNTING / MONITORING is required be made in the database by way of LINKING DIFFERENT GRANTS RECEIVED FROM GOVT. WITH EACH CAMP (preferably at the time of scheduling /beginning / holding the camp). IN NO CASE CAMP CAN BE LINKED TO GRANT IF THE GRANT IS CONSUMED COMPLETELY OR HAVING NEGATIVE BALANCE.

vii) The distribution of Aids & Appliances as assessed in the Assessment CAMP shall be made in the Distribution CAMP to be held at a subsequent date, necessary entry of relevant details at the time of holding distribution camp in case of fresh turn out of beneficiaries (earlier not turned up in the assessment camp) is also required to be entered (data capturing with photograph) by the agency. ANY SUBSEQUENT DISTRIBUTION IS REQUIRED TO BE DONE ONLY AFTER REGISTERING IT FIRST EITHER THRU ON-SITE / ON-LINE ENTRY SYSTEM OR USING VALIDATED FORMS AVAILABLE AT “ON LINE REGISTRATION OF BENECIARY SYSTEM ALREADY EXISTING AT CORPORATION WEBSITE www.alimco.in ” RELVANT DETAILS ARE REQUIRED TO BE TRANSFERRED FROM THE DATABASE. PROVISION FOR MANUALLY FILLED FORMS ENTRY & PHOTO SCAN ETC. IS ALSO REQUIRED TO BE MADE / DONE BY THE TENDERER, IF REQUIRED AT ANY STAGE BY ALIMCO.

viii) As soon as the assessment / distribution camp is over , all the beneficiary details are required to be uploaded onto our website www.alimco.in on the specified link for public viewing for selected information only and linking of respective ADIP form & allowing viewing to authorized users.

ix) The various MIS report linked with user role / privileges together with a comprehensive DASHBOARD for top management / authorized users are also required to be provided so as to make the system more transparent and efficient and more informative. All the reports which are generated from the system should necessarily have provision to export in EXCEL format also. Any amendment or new report as and when required shall have to be done **without any additional cost to ALIMCO.**

x) The captured data as stored in the data base / tables are required to be provided to ALIMCO during the currency of the Contract (monthly basis) and after the expiry of the contract. (The proposed system / procedure may please be specified in the offer). Complete application along with source code and database shall also be provided to ALIMCO.

xi) The tenderer is required to submit their offer for providing Turn-Key solution which will primarily consist of :-

1. Study, design, development & implementation of suitable software and provide the required Hardware / Software, Storage space etc. w.r.t. proposed solution.
2. Although Place & schedule of holding Assessment / Distribution Camp shall be intimated well in advance (15-20 days) but in case of exigency tenderer may be required to attend camp for data capturing at a very short notice also (5 days).
3. Tenderer is required to make their own arrangement hardware/software/electricity and seating arrangement for undertaking assigned job (Capturing of data etc.)
4. On an average turnout of Beneficiary in each camp is approximately 100 PwDs per camp. Tenderer are required to submit their rate (per beneficiary) keeping in view the assured turnout of 50 number of beneficiary (PwDs) per assessment camp which mean in case of less turnout of Beneficiary (i.e. <50 Nos.), payment shall be made for 50 Nos. i.e. rate per beneficiary(PwDs) x 50.
5. Various Business reports & MIS as and when required by ALIMCO.

(Signature & Seal of Party)

(On Company's Letter Head of the Tenderer)

UNDERTAKING

We hereby undertake that our Offer is valid for acceptance for 90 days from the date of opening of Techno-Commercial Bid (TC-Bid).

(seal and signature of tenderer)

**(On Company's Letter Head
of the Tenderer)**

UNDERTAKING

We hereby undertake that all the tender terms & conditions of this tender including Job description as mentioned in Annexure – 'A' and payment terms are acceptable to us in totality.

(seal and signature of tenderer)

(On Letter Head of the Tenderer)

CERTIFICATE REGARDING DETAILS OF BRANCH OFFICES

1. This is to certify that M/s at (Address with name of state) has their branch offices as per details given below:-

S.No.	Complete address of Branch Offices	Contact Person	Contact No./ Mobile No.
1			
2			
3			
4			
5			

2. This is to also certify that the branch offices are located in the three different states viz,, other than head office i.e. the branch offices are spread in three / more than three states, as per TC-Bid requirement of Tender No. PT/OT/04/AW of Artificial Limbs Mfg. Corpn. of India, Kanpur.

Note:- The above has been verified from the relevant documents and records of the above party.

**Certification by Chartered Accountant
(under Seal & Signature)**

(Signature, Name & Stamp of Firm)

(On Letter Head of the Tenderer)

CERTIFICATE OF REGULAR MANPOWER ON ROLL

This is to certify that the total strength of regular manpower on rolls of M/s
.....during FY 2017-18 is..... Nos. as per
TC-Bid requirement of Tender No. PT/OT/04/AW of Artificial Limbs Mfg. Corpn. of India,
Kanpur. The designation wise break-up of total manpower strength pertaining to FY 2017-18
is given below:-

S.No.	Designation	No. of regular employees on roll (FY 2017-18)
1		
2		
3		
.		
.		

Note: - The above has been verified from the relevant documents and records of the above party.

**Certification by Chartered Accountant
(under Seal & Signature)**

(Signature, Name & Stamp of Firm)

(On Letter Head of the Tenderer)

CERTIFICATE OF AVERAGE TURNOVER

This is to certify that the average Turnover of M/sduring last 03 Financial Years i.e fromto.....is Rs.....which is equal to / more than 80 % of quoted value in the preceding three years as per TC-Bid requirement of Tender No. PT/OT/04/AW of Artificial Limbs Mfg. Corpn. of India, Kanpur for entering into annual Contract w.r.t . Job / item no. 1 of Price Bid (BoQ) & Annexure – ‘A’ enclosed with above referred tender.

**(Certification by Chartered Accountant
under Seal & Signature)**

(Signature, Name & Stamp of Firm)

(On Letter Head of the Tenderer)

(CERTIFICATE OF EXPERIENCE)

This is to certify that M/s..... (Name & Address of firm) has completed 3 / 2 / 1 Application Software Development / Processing activities against 3 /2 /1 Orders each equal to 40% / 50% / 80% of quoted value during previous 7 years as per TC-Bid requirement of Tender No Tender No. PT/OT/04/AW of Artificial Limbs Mfg. Corpn. of India, Kanpur regarding entering into an annual Contract w.r.t . Job / item no. 1 of Price Bid (BoQ) & Annexure – ‘A’ enclosed with above referred tender.

**(Certification by Chartered Accountant
under Seal & Signature & Complete Address**

(Signature , Name & Stamp of Firm)

TENDER ACCEPTANCE LETTER

(To be given on Company's Letter Head of the Tenderer)

Date:

To,
Sr. Manager (SP&C),
ALIMCO, Kanpur

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from **Page No. 1 to 21** (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)