

# INVITATION TO QUOTE

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GSTIN : 09AABCA8899F1Z6

**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
**(A GOVERNMENT OF INDIA UNDERTAKING)**  
**AN ISO 9001: 2015 COMPANY**  
**G. T. ROAD, KANPUR – 209 217**

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<b>Enquiry No. : PS8/LT/05/AW</b> <b>Date : 09.06.2018</b>
<b>Due Date : 29.06.2018</b>

**Dear Sir,**

Sealed quotations are invited for the supply of the following stores strictly as per our specifications for the quantity and the staggered Delivery Schedule as indicated below and as per the terms & conditions mentioned overleaf, to reach us by 1500 hrs. on or before the due date.

01	ALIMCO Code No.		Total Qty/Unit	<b>As per Annex. A, B &amp; C</b>
	Description Of Stores	<b>Construction/repair of ramp (stage centre lawn) &amp; flooring work near water Cooler in Tool Room, Production Shop, APOC, Electroplating shop etc. in ALIMCO, Kanpur.</b> <b>(As per detailed specifications &amp; Terms and conditions given in Annex. "A", "B" &amp; "C" )</b>		
	Delivery Schedule	Qty./Date		
02	ALIMCO Code No.		Total Qty/Unit	
	Description Of Stores			
	Delivery Schedule	Qty./Date		

<b>Kindly mention the Enquiry No. &amp; Due Date on Envelope</b>
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**For Artificial Limbs Manufacturing Corporation Of India**  
**Asstt. Manager (Maintenance)**

## TERMS AND CONDITIONS

1. Submission of Tenders – (a) Tenders shall be sent in a sealed envelope super scribing the Enquiry No. & due date. (b) Tender shall be addresssend to Asstt. Manager (Maintenance) Artificial Limbs Manufacturing Corporation of India, G. T. Road, Kanpur – 209 217. (c) The Suppliers may at their discretion send the Tenders by Registered Post Acknowledgement Due, but postal and transit delay shall not be necessarily considered in reckoning the tenders for our consideration.
2. Validity of Tenders – (a) The tenders shall remain open for acceptance for a minimum period of 90 days from the date of opening of tenders or till such period up to which the extension of validity is agreed to mutually. This may be please be stipulated clearly in the quotation. (b) If notified within this period that the tender has been accepted the Supplier shall be bound by the terms of the offer along with the terms that have been agreed to mutually. (c) All tenders without `proper specification, samples, drawings and Testing certificates. Where required, are liable to be rejected. It shall be in interest of Supplier that are complete offer is made for our consideration.
3. Details of offer – (a) Through the rates shall be Quoted; for delivery at our Kanpur Factory/for Kanpur, the following data shall be invariable furnished: - (i) Basic firm price of stores; (ii) GST in % & Rs,(iii) HSN code , if any applicable; (iv) packing and forwarding charges, if any; (v) Freight Charges. (b) In the case of quotations from local parties, the following rates shall be indicated specifically: - (i) Rate for delivery at the ALIMCO Factory, (ii) Rate for delivery Ex-shop/Go down.
4. **ALIMCO GST Registration 09AABCA8899F1Z6 (H.Q, Kanpur).**
5. D.G.S. and D Rate Contract – (a) Wherever the stores/equipments have been covered by the D.G.S & D rate contracts, the price shall conform to the same. A copy of current rate contract shall be enclosed for our ready reference. (b) Wherever the stores have not been covered under the D.G.S and D contract but under the rate contract of any State Stores Purchase Organization/Directorate of Industries, the price shall conform to the same. A copy of the current rate contract shall be enclosed for our ready reference.
6. Quantity Discounts – In order to submit the most competitive offer, the Supplier may indicate the quantity discount on a “slab basis” applicable on the price. However, the buyer reserves the right to accept the quantity discounts. The quantities indicated in this enquiry are liable to revision either upwards or downwards.
7. Delivery – (a) In their own interest, Suppliers are advised to quote for the earliest possible deliver. Where ex-stock delivery’s quoted stock shall be held by the Supplier during the validity period quotation. (b) The delivery of the stores/equipment shall be made strictly as stipulated. Failure to supply within this period make the Suppliers liable on to an unconditional penalty of ½% of the price of the goods in arrears per week subject to a maximum limit of 10% of value of the goods in arrears.
8. Terms & Payment – (a) ALIMCO is a Government of India Undertaking registered under Section 8of the Indian Companies Act 2013. As such the following terms of payment are stipulated: -
  - i) 100% within 30 days after receipt of the stores/equipment without any damage/short supplies.
  - ii) Acceptance of Payment Terms other than standard Payment Terms of within 30 days, is at the discretion of management and in that case 1% of total landed cost will be considered additional while preparing Comparative Statement of Quotations. However, Purchase Order will be placed at quoted rates.
9. Important instructions – (a) Where the item offered is not as per our specified make/size, the reason for not offering the same (e.g. not in ready stock etc.) shall be clearly indicated. (b) Please quote for free delivery at our factory site. However, Packing and Forwarding Charges wherever applicable shall be given clearly in % and Rupees. (c) Excise duty wherever applicable shall be clearly indicated in % and Rupees.
10. Opening of Tenders – The tenders shall be opened at 1500 hrs on due date in presence of representatives of Suppliers who may like to be present.
11. Suppliers should indicate their Sales Tax Registration No. in their quotations, failing which their offer will not be considered.
- 12.. ALIMCO on its sole discretion may consider to place repeat order (up to 100% quantity) of ordered quantity at same rate and same terms & condition within 06 months from the date of the purchase order.

## Terms & Conditions

1. **Enclosed the Copy of GST registration & Experience certificate in the same field.**
2. All the tools, maintenance & manpower will be provided by the contractor. Housekeeping of site should be in the scope of contractor as directed by ALIMCO. The site should be clean and safety should be in the scope of contractor. Liability against any accident related to this work shall be in the scope of contractor.
3. **Validity of Tender:** This tender shall remain valid for acceptance for a minimum period of 90 days from the date of opening of tender or till such period to which the extension of validity is agreed mutually.
4. The rates & taxes must be quoted separately as per mentioned in the Annex. "B". All other applicable taxes shall be deducted at source from the passed amount of the contractor bill.
5. The party shall be deemed to have visited to the site, understood the work prior to quoting of rates. Sealed envelope must be reach in Maintenance Deptt. on or before the due date & time. The quotation shall be opened on the same day of due date. Kindly mention the tender no. & due date on the sealed envelope.
6. The offer will be evaluated for the total value of work given as in Annex. "B" & will be awarded to single lowest technically acceptable party (**Certificate of Experience must be enclosed with the offer**). The offer for part activities only are not acceptable & will not be considered.
7. Giving HSN/SAC code is mandatory & the bill after placement of order showed mention the same HSN/SAC code. Providing correct HSN/SAC code is the responsibility of contractor & ALIMCO is no way responsible for any subsequent interpretation / order by the tax authorities.
8. **The work may be increase or decrease as per actual requirement. 95% payment will be released within 30 days after successful completion of work based on the actual quantity measured. No Payment shall be done for incomplete work & balance 5% payment will be released after successful completion of warranty 1 year from the date of completion of work. GST payment will be made after availment of input credit.**
9. The total work has to be complete within 15 days from the acceptance of the job work contract.
10. Work must be complete within this period (15 days) to make the tenderes liable on to an unconditional penalty of 0.5% of the value of contract in arrears per weak subject to max. limit of 10% of value of contract.
11. **A repeat order or part quantity can be ordered after completion of work or before 01 year on same rate terms & conditions. A payment will be made as per actual measurement basis.**
12. **Arbitration:** In case of any dispute arising during the operation of the contract, effort shall be made to resolve it by mutual discussion failing which the matter shall be referred to the Chairman & Managing Director of ALIMCO or his nominee, G.T. Road, Kanpur-209 217 whose decision shall be final & binding on both the parties. Arbitration proceeding shall be held as per provisions of the Arbitration & Conciliation Act' 1996 & shall be subject to jurisdiction of Kanpur Nagar Court.  
This shall form part of the tender document & quotation therefore shall be returned duly signed along with tender document in the envelope.

Date:

Contractor signature

**Annexure- “B”****Tender No. :****BILL OF QUANTITY****PS8/LT/05/AW****Date : 09.06.2018****Name of the work : Construction/repair of ramp (stage centre lawn) & flooring work near water Cooler in Tool Room,  
Production Shop, APOC, Electroplating shop etc. in ALIMCO, Kanpur.****Note : The tenderes are requested to visit the site, undertake site inspection and asses prior to submission of tenderers.**

Sl. No	Description of item	Unit	HSN /SA C Code	Qty.	Rate (Rs.)	Amount (Rs.)	GST			Total Amount (Rs.)
							CGST %	SGST %	Amount (Rs.)	
1	11.36	Providing and fixing list quality ceramic glazed wall tiles confirming to IS: 15622 thickness to be specified by the manufacturer ) of approved make, in all colours , shade except burgundy, bottle green, black of any size as approved by engineer in charge, in skirting, rises of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 Cement: 3 coarse sand ) and jointing with grey cement slurry @ 3.3 kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	Sqm	50						
2	11.41	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by manufacturer) with water absorption less than 0.08% and confirming to IS 15622, of approved makes, in all colours and shade, laid on 20 mm thick cement mortar 1:4 ( 1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg /sqm including grouting the joints with white cement and matching pigments etc., complete	Sqm	20						

3	15.56	Dismantling old plaster or skirting raking out joints and cleaning the surface of plaster including disposal of rubbish to the dumping ground within 50 meters lead.	Sqm.	70							
4	13.4.2	Plaster 12 mm mix (1 Cement: 6 fine sand)	Sqm	21							
5	15.3	Demolishing R.C.C work manually/by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. Depth 250 mm	CUM	15							
6	4.1	Providing and laying in position cement concrete of specified grade excluding the cost of centring and shuttering – All work up to plinth level:	CUM	4.5							
	4.1.8	1:4:8 ( 1 cement : 4 coarse sand : 8 graded stone aggregate 40 mm nominal size) PCC									
7	4.1.2	1:1 ½ : 3 ( 1 cement: 1 ½ coarse sand : 3 graded stone aggregate 20 mm nominal size.	CUM	2.5							
8	5.22.A.6	Thermo-Mechanically Treated bars of grade Fe-500D or more. And for straightening, cutting, bending, binding and placing in position and dia of 18 dia @ 150mm C/c	KG	400							

9	MR	Providing and fixing PVC Pipe ( ISI MARK) 100 MM DIA as per direction of Engineer-in-charge	RMT		30					
Total Amount (Rs.)										
GST (Rs.)										
Grand Total (Rs.)										

Date :

Contractor Signature with Seal

**Annexure - "C"**

**Tender No. : PS8/LT/05/AW**

**Date: 09.06.2018**

**CERTIFICATE OF UNDERTAKING**

I agree to abide by all terms of contract to be finalized against Tender Notice No. PS8/LT/05/AW date 09.06.2018 of ALIMCO and to ensure compliance of all statutory Govt. Levies. I shall also fully comply with Contract Labour Act, ESI Act, and Provident Fund & Misc. Provision Act as applicable during the tenure of Contract.

I am giving a warranty of 01 year (From the date of completion of work) for **Construction/repair of ramp (stage centre lawn) & flooring work near water Cooler in Tool Room, Production Shop, APOC, Electroplating shop etc. in ALIMCO, Kanpur** as per mentioned in Annexure – "B"

Further, I also confirm that I have read & accept all technical specification agreed all the terms of payment i.e. all applicable takes shall be deducted at source from the bills.

In case, any liability comes upon ALIMCO on account of my non-compliance to statutes or due to any or deed on my part, we undertake indemnify ALIMCO for the same.

Date:

Signature

Name of tenderer

Seal