

**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
(A GOVERNMENT OF INDIA UNDERTAKING MINIRATNA COMPANY)  
(UNDER MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT)  
(An ISO 9001 : 2015 Company)  
G. T. Road, Naramau, Kanpur - 209217, Email: mm\_office@alimco.in, alimco\_hq@vsnl.net  
Tele Fax: 0512-2770137, Ph.: 2770174, Visit us: www.alimco.in TOLL FREE NO. 18001805129

**E-PROCUREMENT OPEN TENDER NOTICE No. MM/OT/17/AW to MM/OT/22/AW**

Online Bids (Technical & Price Bid) are invited from well established & reputed Manufacturers / suppliers for supply of item as per details indicated below:

| Sl. No. | Tender No.  | Item  | Appx. Estimated Value of Material (Rs. in Lakh) | Amount of DD to be enclosed alongwith TC Bid towards EMD (Rs. in Lakh) | Due Date of Opening of Tender (Technical Bid) |
|---------|-------------|---|---|--|---|
| 01      | MM/OT/17/AW | Bicycle Bell & Other Bicycle Items                        | 45.15   | As per Tender  | 08.06.2018                                    |
| 02      | MM/OT/18/AW | Bicycle BB Shells, Axle & Other Bicycle Items             | 135.74  | As per Tender  | 08.06.2018                                    |
| 03      | MM/OT/19/AW | Bicycle Front Fork (Ranger Type)                          | 21.45   | 0.537  | 09.06.2018                                    |
| 04      | MM/OT/20/AW | Wheel - Assembly Kit for Tricycle                         | 405.00  | 05.00  | 12.06.2018                                    |
| 05      | MM/OT/21/AW | Universal Hearing Instrument, Digital Portable Audiometer | 26.45   | 00.66  | 12.06.2018                                    |
| 06      | MM/OT/22/AW | Daisy Player  | 360.00  | 05.00  | 13.06.2018                                    |

Interested Tenderers may download the tender document from ALIMCO website [www.alimco.in](http://www.alimco.in) (for reference only) and CPPP website: <https://eprocure.gov.in/eprocure/app>. Tender Fee of Rs. 600/- to be submitted in the form Demand Draft in favour of ALIMCO, payable at Kanpur. All SSI/MSE vendors are exempted from tender fee on submission of valid registration certificate.

Tenderers are requested to submit their Offers/Bids Online through E-Tendering Process only on <https://eprocure.gov.in/eprocure/app> and send the Original Demand Draft against Tender fee and EMD to reach ALIMCO office latest by 1400 hrs. before Bid submission end date which will be opened on Bid opening date at 1530 hrs. on the due date as indicated above. ALIMCO reserves the right to reject any or all requests/Offer without assigning any reason.

**for ALIMCO – DGM (Materials)**

**भारतीय कृत्रिम अंग निर्माण निगम**  
(भारत सरकार का एक "मिनीरत्न" उपक्रम)  
सामाजिक न्याय एवं अधिकारिता मंत्रालय के अधीन  
एक आईएसओ 9001-2015 उपक्रम, जी.टी. रोड नरमाऊ, कानपुर-209217  
[www.alimco.in](http://www.alimco.in) ई-मेल: [mm\\_office@alimco.in](mailto:mm_office@alimco.in), [alimco\\_hq@vsnl.net](mailto:alimco_hq@vsnl.net)  
टेलीफैक्स : 0512-2770137, फोन : 2770174 लॉल फ्री नं. : 18001805129

**ई-प्रापण खुली निविदा सूचना सं. एमएम/ओटी/17/एडब्लयु/से एमएम/ओटी/22/एडब्लयु**

नीचे दिए गए विवरण के अनुसार निम्नलिखित मदों की आपूर्ति हेतु प्रतिष्ठित निर्माताओं/आपूर्तिकर्ताओं/वेंडर्स से दो भागों (टेक्नीकल एवं प्राइस बिड) में ऑनलाइन निविदाएं आमंत्रित हैं:

| क्र. सं. | निविदा सं.          | मद   | सामग्री का अनुमानित मूल्य (रु. लाखों में) | ईएमडी हेतु डीडी की राशि टीसी बिड सहित (रु. लाखों में) | निविदा खुलने की नियत तिथि (टीसी-बिड) |
|----------|---------------------|--|---|---|--------------------------------------|
| 01       | एमएम/ओटी/17/एडब्लयु | बाइसाइकिल बेल एवं अन्य बाइसाइकिल पार्ट्स           | 45.15                                     | निविदा के अनुसार                                      | 08.06.2018                           |
| 02       | एमएम/ओटी/18/एडब्लयु | बाइसाइकिल बिबि शैलस, एक्सल और अन्य बाइसाइकिल सामान | 135.74                                    | निविदा के अनुसार                                      | 08.06.2018                           |
| 03       | एमएम/ओटी/19/एडब्लयु | बाइसाइकिल फ्रंट फॉर्क (रेंजर टाइप)                 | 21.45                                     | 0.537   | 09.06.2018                           |
| 04       | एमएम/ओटी/20/एडब्लयु | व्हील असेंबली किट फॉर ट्राइसिकल                    | 405.00                                    | 05.00   | 12.06.2018                           |
| 05       | एमएम/ओटी/21/एडब्लयु | यूनवर्सल हियरिंग यंत्र, डिजिटल पोर्टेबल ऑडियोमीटर  | 26.45                                     | 00.66   | 12.06.2018                           |
| 06       | एमएम/ओटी/22/एडब्लयु | डेजी प्लेयर  | 360.00                                    | 05.00   | 13.06.2018                           |

इच्छुक निविदादाता एलिम्को की वेबसाइट [www.alimco.in](http://www.alimco.in) (केवल संदर्भ के लिए) अथवा सीपीपीपी वेबसाइट <https://eprocure.gov.in/eprocure/app> से निविदा दस्तावेज डाउनलोड कर सकते हैं। निविदा शुल्क ₹600/- डिमांड ड्राफ्ट एलिम्को के पक्ष देय, कानपुर के रूप में जमा कराना होगा। सभी एसएसआई/एमएसई विक्रेताओं को वैध पंजीकरण प्रमाण पत्र के जमा करने पर निविदा शुल्क से छूट प्राप्त है। निविदाकर्ताओं से अनुरोध है कि वे ऑन लाईन ई-टेंडरिंग प्रक्रिया के माध्यम से अपने प्रस्ताव/बिड <https://eprocure.gov.in/eprocure/app> पर जमा करें और निविदा शुल्क के विरुद्ध मूल डिमांड ड्राफ्ट एवं ईएमडी एलिम्को कार्यालय को जमा करने की निर्धारित तिथि को 1400 बजे तक भेजें जैसा की संबंधित निविदा में उल्लिखित है, जो कि खुलने की निर्धारित तिथि को 1530 बजे खोला जाएगा जैसा ऊपर दिया गया है। एलिम्को को किसी भी या सभी आवेदनों/प्रस्ताव को बिना कारण बताये निरस्त करने का अधिकार है।

**वास्ते-एलिम्को, उप महाप्रबन्धक (सामग्री)**



**ALIMCO**

**Artificial Limbs Manufacturing**

**Corporation of India**

**(A GOVERNMENT OF INDIA UNDERTAKING)**

**G.T. ROAD, KANPUR-U.P.**

**209217**

**E-TENDER NO. MM/OT/22/AW DATE- 19.05.2018**

**BID SUBMISSION END DATE- 12.06.2018**

**TENDER DOCUMENTS**

**FOR**

**“Daisy Player for Visually Impaired”**

Dear Sir,

1. Online tenders are invited for Item Code No. **LG 67** As per ALIMCO Specifications/ Drawing, against Purchase Orders to be placed on the successful Tenderer within specified period as per Purchase Order. Manual bids shall not be accepted.
2. Tender documents may be downloaded from **ALIMCO website [www.alimco.in](http://www.alimco.in)** (for reference only) and CPPP **website <https://eprocure.gov.in/eprocure/app>**. The tender schedules are mentioned below.

**CRITICAL DATE SHEET**

|                                  |                          |
|----------------------------------|--------------------------|
| Published Date                   | 19 May 2018 (1600 Hrs.)  |
| Bid Document Download Start Date | 19 May 2018 (1600 Hrs.)  |
| Bid Submission Start Date        | 19 May 2018 (1600 Hrs.)  |
| Bid Submission End Date          | 12 June 2018 (1400 Hrs.) |
| Bid Opening Date                 | 13 June 2018 (1530 Hrs.) |

Bids shall be submitted online only at CPPP **website: <https://eprocure.gov.in/eprocure/app>**. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.

**INSTRUCTION FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://eprocure.gov.in/eprocure/app>, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

**REGISTRATION**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrollment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- (ii) During enrolment/ registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/ Smartcard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

## **SEARCHING FOR TENDER DOCUMENTS**

- (vii) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- (viii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- (ix) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS:**

- (x) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.
- (xi) After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (xii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (xiii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (xiv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (xv) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

## **SUBMISSION OF BIDS:**

- (xvi) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (xvii) Bidder should prepare the Tender Fee and EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BC/BG/ others physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (xviii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (xix) Bidders shall select the payment option as offline to pay the Tender Fee/ EMD and enter details of the DD/BC/BG/others.
- (xx) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (xxi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (xxii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (xxiii) If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.  
Bidders shall download the Schedule of Quantities & Prices i.e. [Schedule-A, in XLS format and save it without changing the name of the file](#). Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.

If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no 23.0 of ITB including forfeiture of EMD. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.

- (xxiv) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- (xxv) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xxvi) Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xxvii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology.

**ASSISTANCE TO BIDDERS:**

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender. The contact number for the helpdesk is 011-29571526 between 10:30 hrs. to 17:00 hrs.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the directed to the 24X7 CPP Portal Helpdesk. The 24X7 Help Desk Number 0120-4200462, 0120-4004002 and +91-8826246593. The helpdesk e-Mail id is [support-eproc@nic.in](mailto:support-eproc@nic.in).
- (iii) If any query is not resolved by the CPP Portal Helpdesk, you may contact the Nodal Officer (procurement), AIMCO at +91-9766681016.

Toll Free Number 1800-3070-2232. Mobile Nos. 91-7878007972 and 91-7878007973.

भारतीय कृत्रिम अंग निर्माण निगम  
ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA  
( भारत सरकार का उपक्रम)



(A GOVERNMENT OF INDIA UNDERTAKING)  
सामाजिक न्याय एवं अधिकारिता मंत्रालय के अधीन  
UNDER MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT  
आई एस ओ 9001:2015 प्रतिष्ठान  
AN ISO 9001 : 2015 COMPANY  
जी० टी० रोड, कानपुर-209217  
G. T. ROAD, KANPUR – 209217  
टोल फ्री नं०/Tol Free No. 18001805129



वेबसाइट / Website: [www.alimco.in](http://www.alimco.in)  
ईमेल / Email : [mm\\_office@alimco.in](mailto:mm_office@alimco.in)

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दूरभाष / Phone : 0512- 2770174  
GSTINNO.-09AABCA8899F1Z6  
CIN No. : U85110UP1972GOI003646

Ref. No. : MM/OT/22/AW

**REF: - E-TENDER NO. MM/OT/22/AW**  
**Due Date for Opening: - 13.06.2018**

Dear Sir,

1. Online e-tenders are invited for two bid system i.e. Technical Bid (TC-Bid) & Price Bid (P-Bid) for the supply of **Daisy Player for Visually Impaired** as per ALIMCO Drawings / specifications against our Purchase Orders to be placed on the successful Tenderer / Tenderers within a period of Twelve months from the date of finalization of 1<sup>st</sup> Purchase Order, extendable for a further duration for 01 year by mutual consent. Manual bids shall not be accepted/entertained/processed further.

2. The tentative quantities likely to be covered by Purchase Orders are indicated at **ANNEXURE 'A'**. The material would be required to be supplied on staggered delivery schedule to its H.Q. at Kanpur or to its Auxiliary Production Centers (AAPCs) at Jabalpur, Bhubaneswar & Bangalore, as the case may be. The total requirement of above material may vary substantially from the quantity indicated in ANNEXURE-'A'. The tentative monthly requirement will be approx 1/12<sup>th</sup> of the quantity indicated in Annexure 'A' subject to changes by the Corporation which may vary substantially up or down as per requirement of the Corporation & the successful tenderer will be required to arrange supplies accordingly.

The Corporation has right to place Order for an additional quantity equal to 100% of the original Order with the successful bidders at same rates, terms & conditions within a period of 06 months from the date of last supply or during the currency of the Order.

3. Offer of supply will have to be made as per the following terms and conditions:-

A. **SUBMISSION OF E-TENDER**

- A-1. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of e-tender. The Tender must be submitted online through CPP Portal. Tender shall be submitted online in Techno-Commercial Bid ‘TC’ BID for which the formats are also enclosed at Annexure-I and Price Bid ‘P’ BID for which the formats are also enclosed at **Annexure II** Format for submission of Samples, if required, are enclosed at **Annexure III**.

**Pre Qualification/Mandatory criteria/ Parameters:-**

- A-2. Procedure for submission of tender documents shall be as under :-

- a) Part I (TC- BID) Signed and Scanned copy of the Technical bid documents as under must be submitted Online on CPP Portal: <http://eprocure.gov.in/eprocure/app> (List of all requisite Documents to be scanned and uploaded (Under Cover 1) within the specified period of bid submission) , However, Only DD towards tender fee, EMD & sample must be physically submitted on the given address in office of “Dy. General Manager (Materials), ALIMCO, G.T. Road, Kanpur-209217 (U.P.)” which must be received on or before bid Submission End date and time as specified in the tender & Scanned copies of the same must be Uploaded online in Cover 1.
- i) **The interested tenderers must submit DD/Pay Order for 600/- towards cost of Tender documents if down-loaded from the website of the Corporation/Central E-procurement Portal (All SSI/MSE Vendor are exempted from Tender Cost on producing/submitting Valid Udyog Aadhaar Memorandum only) as mentioned.**
  - ii) **EMD by way of Demand Draft or Banker’s Cheque. SSI/MSE Units having valid registration with NSIC or DGS&D for category of items as against this tender will be exempted from payment of EMD. Such SSI/MSE Tenderers are required to enclose/upload (under cover 1) a certified copy of valid registration certificate together with copy of Udyog Addhaar Memorandum which is mandatory to avail the exemption clearly showing the category of item for which the registration certificate has been issued by NSIC or DGS&D. If the Registration is for the category of Item other than what has been Tendered by the Corporation, the exemption from EMD will not be allowed/admissible and tenderer needs to submit full amount of EMD as per tender alongwith their TC-Bid only to avoid summarily rejection of their offer. The tenderer claiming EMD exemption based on MSE/SSI registration certificate are required to submit and undertaking (please refer Annexure –B-7) alongwith their quote/offer that the items quoted/offered are only for registered items/category of items as have been mentioned in the valid NSIC or DGS&D certificate and submitting quote contrary (full or part) to the undertaking will cause summarily rejection of their quote/offer.**
  - iii) Scan Copy of Income Tax return for the previous financial year 2016-17 i.e. Assessment Year 2017-18, duly signed & stamped.
  - iv) Scanned Copy of GST Registration Certificate, if applicable, duly signed & stamped, clearly mentioning the GSTIN number.
  - v) Sample (free of cost & non-returnable) to be submitted by the tenderer as/if indicated in **Annexure ‘A’ alongwith Annexure III.**

- vi) Specific Confirmation in the format enclosed at Annexure 'B1' to the effect that the material quoted/to be supplied is/will be as per ALIMCO Specifications & drawing alongwith requisite Test Certificate **Format to the effect is enclosed at Annexure 'B-1'**.
- vii) The tenderer has to submit an undertaking to supply the additional quantity of material equal to 100% of the Order quantity at the same rates and terms & conditions if Ordered within a period of 06 months from the date of last supply or during the validity of Order **in the format enclosed at Annexure 'B-2'**.
- viii) The tenderer should have an average annual turnover of not less than **Rs. 72.00 Lakh** during the last 03 financial years i.e. 2015-16, 2016-17 & 2017-18. In order to authenticate, **a certificate regarding average turnover during the above last three financial years from a qualified Chartered Accountant is required to be furnished alongwith 'TC-Bid'**.
- ix) The tenderer should submit an undertaking that his/her firm has not been debarred to participate in the tender by any Govt. Institution, PSUs, State Govt. or Central Govt. Deptt. **in the format enclosed at Annexure-B-3**.
- x) The tenderer should submit an undertaking that his/her Offer is valid for acceptance for 90 days from the date of opening of TC- Bids **in the format enclosed at Annexure-B-4**.
- xi) The Tenderer should submit an undertaking that the payment terms regarding payment of basic amount within 30 days after supply & acceptance/approval of material or submission of bill whichever is later and subsequent payment of GST as specified **in the format enclosed at Annexure-B-5** is acceptable to them.
- xii) The Tenderer has to undertake a replacement Guarantee of 12 months of material supplied from the date of receipt of store in ALIMCO. A Confirmation regarding above Guarantee for materials offered need to be furnished, as per Annexure –A **in the format enclosed at Annexure –B-6**
- xiii) The tenderer should submit an undertaking that the items quoted/offered are only for registered items/ category of items as have been mentioned in the valid NSIC or DGS&D certificate **in the format enclosed at Annexure B-7**. (To be submitted only by SSI/MSE Units having valid Registration with NSIC or DGS&D Claiming Tender Fee & EMD exemption on the basis of Udyog Aadhaar Memorandum).
- xiv) a) Kindly enclose the OEM Certificate in case you happen to be an Original Equipment Manufacturer.  
b) If you happen to be a trader, please enclose authorized dealership certificate from your OEM, whose products are offered supply.
- xv) Technical Compatibility Chart regarding specification of material offered by you vis-à-vis our Specifications.
- xvi) Provide after sales service network/arrangements all over India which shall be available/provided to the buyer/ultimate user.

**(All these documents / details / confirmation should necessarily be submitted specifically & in the same order as mentioned above.)**



**NOTE:**

Only DD towards tender fee, EMD & sample (if applicable) must physically be submitted on the given address to office of “Dy. General Manager (Materials), ALIMCO, G.T. Road, Kanpur-209217 (U.P.)” ALIMCO, Kanpur which must be received on or before Bid Submission End date and time as specified in the tender & Scanned copies of the same must Uploaded online in cover 1.

(ii) Vendors shall be allowed to submit the sample only once alongwith the Tender. However, Corporation in its sole discretion may request tenderers to submit fresh sample in case of rejection of the sample submitted by the tenderer alongwith their TC-Bid, within 07 working days of communication by the Corporation alongwith reason of rejection thru e-mail failing which the option to submit second sample will stand lapsed. In case, the second sample also gets rejected/fails, no further opportunity will be given to the tenderer to submit the sample.

Just as in case of Tender Sample, only two opportunities shall be allowed for submission of advance sample before the supplies against the purchase order to the successful bidder.

iii) Similarly, the Corporation in its sole discretion may seek clarifications/required documents, if any from the bidders, if considered necessary only once. The same will be required to be submitted by bidders within 07 working days beyond this period this opportunity will stand lapsed & no further opportunity will be provided.

iv) **The Corporation in its sole discretion has right to depute a Technical Committee at TC-Bid/Technical evaluation stage to visit the work place/Factory of the tenderer/tenderers to ascertain the capability/capacity of the tenderer/tenderers, if felt necessary by the Corporation. The recommendation of the Technical Committee regarding acceptance/non-acceptance of the offer/offers shall be binding on the tenderers. No representation against the recommendation/decision of the Technical Committee/Corporation shall be admissible/entertained.**

v) **The testing/evaluation of samples shall be done with the testing facilities available in the corporation by/through the available manpower of the Corporation. The test/evaluation of samples by the Corporation shall be final and binding on the tenderers and no correspondence/representation in this respect shall be admissible/entertained.**

vi) Price bids of only those tenderers, who are assessed as technically qualified by the Corporation shall be opened.

vii) **Submission of Offer against this tender shall be construed as unconditional acceptance of all terms & conditions laid down in this tender.**

**(B) Part II (Financial / Price Bid)**

i) The currency of all quoted rates shall be Indian Rupees. All payment shall be made in Indian Rupees.

ii) In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.xls” format & details given in Annexure-II. (Excel sheet attached as ‘.xls’ with the tender. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment).

iii) Specifically, the offer must be quoted with complete breakup i.e. **Basic Price, packing forwarding, freight, applicable GST along with HSN Code/Tax. In case no % in Freight & Packing Forwarding mentioned, Basic rate quoted shall be deemed to be inclusive of Freight and P & F charges.**

iv) The Financial bid should be according to the. Xls format given in the Tender Document. It should be ensured that no required value against an item is missed. If the bidder does not want to charge for an item, the value must be filled as “0” (ZERO).

v) **The Price Bid shall contain price for supply upto ALIMCO, HQ, Kanpur or to its Auxiliary Production Centers (AAPCs) at Jabalpur & Bangalore as the case may be mentioning complete breakup i.e. Basic Price, packing forwarding, freight, applicable GST along with HSN Code/Tax as per the format at Annexure –II.(If zero ‘0’ is quoted in Packing & forwarding and freight; Basic Price would be deemed to be including freight and packing & forwarding.)**

vi) Please note that no indication with regard to the rates / amounts in any of the documents submitted along with ‘TC’ BID is required to be given /mentioned.

vii) The Tender should be uploaded/submitted on line well within specified time & date and the requisite hard copies of Tender Fee, EMD, Samples, if applicable (as per Annexure-A) should be dispatched/submitted physically well in time so that the same should reach on or before Bid Submission End Date. The Tenderers may in their own interest, send their hard copies, samples etc, by Registered / Speed Post (Acknowledgement due), but postal and transit delays may not be considered for reckoning the tenders as ‘VALID’ for our consideration.

viii) ALIMCO reserve the right to open Price Bid of successful Techno Commercial Bidders only and also reserve the right to split up total order quantity among two/three bidders and at its discretion. In case of split up of quantities upto two bidders, 60% quantity will be placed on L1 and 40% quantity on L2 provided L2 agrees to match rates with L1. In case of split of quantity upto 3 parties, 60% of the quantity may be placed on L1 and 20% each on L2&L3 provided they agree to match L1 rates. In case L2 and L3 refuse to match L1 rates, the entire quantity of supplies will be ordered to L1 party. Moreover, in case one of the parties i.e. L2 and L3 refuses to match L1 rate, the supplies will be divided in 60:40 ratio among L1 and L2/L3 parties as the case may be.

(ix) L1 tenderer is the party whose nett rates inclusive of Basic rate, Packing & forwarding & freight, excluding applicable GST rate/amount, work out to be lowest against the tender.(L-1 Tenderer whose rates i.e. net cost to company after taking in to account the input tax credit works out to be the lowest).

(x) **Submission of Tender:** - Online tenders complete in all respects, must be submitted /uploaded on line on or before the last date and time as specified in the schedule of events. The ALIMCO may, at its own discretion, alter/extend the last date for submission of tenders. Tenderers are required to send their original DD of tender fee, EMD and sample along with relevant document addressed to Dy. General Manager (Materials Management), ALIMCO, G.T. Road, Kanpur-209217.

**A-3. SUBMISSION OF EMD:**- All the Tenderers must submit EMD of Rs. **Rs. 05.00 Lakhs** separately alongwith cost of Tender Documents if downloaded from website by Demand Draft in favour of ALIMCO, KANPUR (DD preferably of State Bank of India, payable at State Bank of India, ALIMCO BRANCH, KANPUR, Branch Code No.03962) or Pay Order or Banker’s Cheque as an Earnest Money Deposit. **No other mode is acceptable.** The EMD shall be released within 30 days of finalization of the Purchase Orders to the unsuccessful Tenderers. No interest will be payable on the EMD.

**A-4** Tenders without cost of Tender Documents/ EMD / inadequate EMD are liable to be rejected irrespective of rates quoted.

**A-5** All SSI/Micro & Small Enterprises (MSE) will be issued/download Tender Documents free of Cost & are exempted from Tender Cost on submission of valid registration certificate through on line (e-procurement

portal). However, SSI/MSE Units registered with NSIC or DGS&D for the Category of items/ nature of business/ type of service as against this tender and in case they have valid registration certificate issued by NSIC or DGS&D, will only be exempted from payment of EMD. A certified copy of the valid registration with NSIC or DGS&D shall be furnished by the Tenderer through on line (e-procurement portal). Also a copy of Udyog Addhaar Memorandum must be enclosed by the tenderer through on line (e-procurement portal). If the registration is for the category of Item other than what has been Tendered by the Corporation, the exemption from EMD will not be allowed/admissible and tenderer needs to submit full amount of EMD as per tender along with their TC-Bid only to avoid summarily rejection of their offer. [Please refer Clause No. 3A, A-2(a)(ii)].

**A-6** The earnest money will be forfeited if the tenderer withdraws his tender before the period of validity (i.e. minimum 90 days) and / or tenderer fails to furnish requisite security deposit within the specified period after the award of Order / Contract.

**A-7.** Subsequent to placement of Purchase Order, the successful tenderer will be required to deposit a sum equal to 5% of the ordered value subject to a maximum of Rs. 50.00 lakh as Security Deposit in the form of Demand Draft or Pay Order or Bankers Cheque or irrevocable Bank Guarantee from a Nationalized Bank in the format to be made available by ALIMCO only in favour of ALIMCO payable at Kanpur for due discharge of the Purchase Order released on the basis of this tender. This will be retained till the expiry of warranty Period for the material supplied & may be refunded on compliance as per para A-10. No interest will be payable on the Security Deposit. Security Deposit is required to be given on placement of Order before the start of the supplies. **Corporation, on specific request by the tenderer, may relax the condition of depositing of Security Deposit & deduct the Security Deposit amount @ 25% from the Running Bill of the tenderer in place of Security Deposit as applicable. However, to relax the condition, as per purchase policy, will be prerogative of the Corporation.** The earnest money already submitted with the tender may be adjusted towards Security Deposit. The successful vendor may also give their consent/request for retaining/converting their EMD into part of Security deposit & deposit the balance amount towards SD.

**A-8.** The Corporation reserves the right to forfeit the EMD if the Tenderer withdraws his Tender before the period of validity of the Tender (i.e. minimum 90 days) or alters the condition(s) of the offer on his own after closing date & time for receipt of Tender, but before the original validity of the Offer and/or fails to furnish requisite PG/Security deposit within specified period after award of Contract, wherever applicable.

**A-9.** Security deposit shall be furnished within the time limit provided for in the Contract. Non submission of Security amount within the time specified for the purpose shall amount to the breach of an essential conditions of the Contract and shall render the Contract liable to cancellation & the contractor shall be liable for all consequence thereof or caused there by.

**A-10.** The Security deposit may be refunded/returned on submission of irrevocable, unconditional & acceptable Bank guarantee as performance guarantee equivalent to 5% of the ordered value subject to a maximum of Rs.50.00 lakhs by the party to cover its obligations to offer free of cost replacement under the warranty period from any nationalized bank. The text of the bank guarantee will be provided by the Corporation.

**A-11.** The warranty as applicable/required to be offered for the items covered under this Tender is indicated in Annexure-A.

**A-12. Refund of Bid Security (EMD) & Security Deposit:-** EMD will be refunded to unsuccessful bidders within 30 days of finalization of Purchase Order/Work/Service Contract. In case of successful bidders EMD/Security Deposit will be refunded within 30 days after completion of the Purchase Order/Work/Service Contract and on receipt of the performance guarantee to cover the discharge of contractual obligations under the warranty period/defect Liability/period as applicable.

In case the Supplier/Contractor is awarded PO/Work/Service Contract for few items and they have deposited the EMD/Security Deposit for all tendered items, the EMD/Security Deposit will be refunded after retention of EMD/Security Deposit (@ 5% of Order value subject to Maximum Rs.50.00 Lakhs) as per Conditions indicated as para A3 & A7.

**A-13** The tenderers may submit their bid online through CPP Portal [http:// eprocure.gov.in / eprocure/app](http://eprocure.gov.in/eprocure/app). However, original DD of EMD & tender fee (**tender reference number on the back of the Bank Draft**) along with sample, if specified in the tender should be send by Registered / Speed post Acknowledgement so as to reach the same on or before the Bid submission end date & time addressed to **Dy. General Manager (Materials), ALIMCO, G.T. Road, Kanpur-209217 (U.P.)**. but postal and transit delay may not be condoned in reckoning the tenders for our consideration.

**A-14** The Earnest Money will not be adjusted against any pending bills or with balance payment, if any.

**A-15.** Tenderers must also indicate the following particulars on the face of the envelope containing requisite DD /relevant document & sample

a) Name & Address of the Tenderer

b) Tender No.MM/OT/22/AW for the supply of **Daisy Player for Visually Impaired**

**Due on: 13.06.2018 (In case, the last date of submission/opening of tender is declared holiday/closed, the same shall be extended to the next working day automatically without any change of timing for submission/opening of tender.)**

#### **OPENING OF E-TENDER**

**Due Date of Opening of E-Tender: 13.06.2018**

**B-1. All the tenderers must submit their tender on line using CCP portal [http:// eprocure.gov.in / eprocure/app](http://eprocure.gov.in/eprocure/app) by on or before date & time as per Critical Data Sheet. If the due date happens to be a holiday the same stands extended to the date of next working day with time remaining the same. However, the Corporation has the right to alter the date & time of Tender closing & opening. The same shall be notified only on the website of the Corporation.**

**B-2** Late Tenders i.e. the original DD of EMD tender fee (**tender reference number on the back of the Bank Draft**) & sample, if specified in tender, not received before due time & date will not be considered. Tenders from black listed/debarred parties will also not be considered.

**B-3** **Rectification of arithmetical errors:-** While scrutinizing the Tenders if a difference is detected between the unit price and the total price the former will prevail. In case of discrepancy between the figures and words, the latter would prevail. The arithmetical errors mentioned above shall not be the cause of rejection of a Tender.

**B-4** If a Tender does not substantially confirm to the specifications or contains inadmissible reservations or exception to the Tender documents or does not otherwise substantially respond to the Tender documents and or have conditional offers it should be rejected.

**B-5** Only the 'TC'BID (Cover 1) of the tender will be opened (online) on date of opening at **1530 Hrs.** On **13.06.2018** (Refer Critical Data Sheet) by the Tender Opening Committee of ALIMCO in presence of respective of tenderes .who may like to be present (online) and the following procedure will be followed:-

- i) The Tender Opening Committee of ALIMCO shall open (online) cover 1 i.e. 'TC'BID part of all tenders Tender Opening Committee in presence of tenderers. (if present on line during opening of tenders) The Evaluation Committee shall go into details of technical bids parameters (TC-BID & Sample, if applicable, and Price Bid of only those Tenderers shall be opened whose TC Bid & sample (if applicable) are found / assessed to be acceptable at the sole discretion of the Corporation.
- ii) The Corporation in its sole discretion has the right to seek further clarifications/documents from the tenderers relating to 'TC-Bids' of the tenderers, if such information is essential.
- iii) In case, if any tenderer submits only 'TC-Bid' or 'P-Bid' against the tender, the same shall be treated as incomplete and Offer will be summarily rejected.

## C. VALIDITY OF TENDER

C-1. The offers shall remain open for acceptance for a minimum period of 90 days extendable by mutual consent from the date of opening of tender. Any tender having validity of less than 90 days will not be considered and the Offer shall be summarily rejected.

C-2. If notified within this period that the tender has been accepted, the tenderer shall be bound by the terms of the offer along with the terms that have been agreed to mutually.

C-3. All tenders without PROPER SPECIFICATION / MAKE / BRAND AND TEST CERTIFICATES, wherever required, are liable to be rejected. Tenderers must submit samples in sealed envelope alongwith their Offer (TC-Bid) as applicable. The successful Tenderer/Tenderers shall also be required to submit requisite Test certificate alongwith the supplies if required as per Annexure –'A'.

C-4 The Corporation would provide the necessary GST Tax Forms to facilitate dispatch /sale of material directly to the Corporation. **Tenderers should indicate their GST registration number & respective HSN code/s of items without fail.**

C-5. In case tenderers happen to be a dealer / distributor for any reputed Brand, a copy of authorization certificate to this effect duly certified from the principal for validity should invariably be provided.

## D. DETAILS OF OFFER

D-1. (i) Rate should be quoted in Rupee per unit in figures and in words. In case of any difference, the figures given in words will only be considered and binding. Rate should be quoted alongwith Packing & Forwarding, Freight charges with applicable GST etc, for DELIVERY at premises of ALIMCO, Kanpur or to its Auxiliary Production Centers (AAPCs) at Jabalpur & Bengaluru as the case may be. The offers other than "FOR ALIMCO Kanpur or FOR AAPC Jabalpur or FOR AAPC Bengaluru" delivery will summarily be rejected.

The following data shall invariably be furnished:-

- (a) Basic Price in `.
  - (b) Packing & Forwarding Charges, if any, in % & `.
  - (c) Freight Charges in % & `.
  - (d) Good & Service Tax (GST) along with HSN code, if any, applicable in % and `.
- ii) **Offers for supplies other than FOR Free delivery / Ex-shop / Ex-works, Kanpur in case of H.Q. ALIMCO & the relevant district in case of AAPCs or FOR Kanpur in case of H.Q. ALIMCO & FOR the relevant district in case of AAPCs will be summarily rejected.**

iii) **If nothing is mentioned, the prices will be deemed to be FOR free delivery at ALIMCO, Kanpur or to its Auxiliary Production Centers at Jabalpur, Bhubaneswar & Bengaluru of the Corporation, as the case may be.**

**D-2.** All entries in the offers shall be either typed or neatly hand written. Tender having over writings / fluid application / cutting etc. without proper authentication will be rejected.

**D-3.** No Toolings / Die development charges are payable by the Corporation in case the same is required to be developed for making the supplies / samples.

**E. TAXES**

**E-1.** The Good & Service Tax(GST) applicable, the rate should be given clearly and separately with their HSN Codes. **The offer quoted inclusive of GST Taxes (if applicable), Packing & Forwarding charges and freight charges will summarily be rejected.**

**E-2.** ALIMCO Good & Service Tax (GST) Registration details are given below.

**AAPC, Ujjain AAPC, Bhubneswar AAPC, Jabalpur AAPC, Bengaluru H.O, Kanpur  
GSTIN No 23AABCA8899F1ZG 21AABC88999F1ZK 23AABCA8899F1ZG 29AABCA88999F1ZA 09AABCA8899F1Z6**

**E-3. Variation Clause:- Any change ( Increase / Decrease) in Govt. Duties / Levies / GST as amended made applicable by Govt.( State / Central) from time to time at the rate as will be applicable over & above the basic price/rate quoted by parties in their offer during the currency of Purchase Order/Contract shall be considered by the Corporation for amendment on party's request alongwith necessary documents in support of their claim/amendment.**

**E-4.** The tenderers are required to quote with correct rate of GST taxes along with HSN code for quoted items etc. as applicable. P.O. shall be placed as per quotation. Any request for upward revision of quoted HSN code / rate of GST rate on account of ignorance / mistake while quoting shall not be entertained and shall be on account of tenderer.

**F. DELIVERY TERMS & CONDITIONS**

**F-1** The Tenderer will be bound to make supplies as per delivery schedule specified in the Order or as amended by the Corporation failing which Corporation may take appropriate action as per Clause No. F-6 & F-7 of Tender Document.

**F-2 Force Majeure:-** In the event that the Supplier or any of its subcontractors, or the purchaser is delayed in performing any of its respective obligations under the Contract, and such delay is caused by Force Majeure, including but not limited to war, civil insurrection, fires, floods, epidemics, earthquakes, quarantine restrictions and freight embargoes, such delay may be excused and the period of such delay may be added to the time and performance of the obligation delayed.

**F-3.** Tenderers shall be bound to supply materials against Purchase Orders placed on them during the contract period of one year which may be further extended by 01 year by mutual consent.

**F-4.** The delivery schedules may be altered or the Order may be short closed by ALIMCO without assigning any reason by providing 30 days notice.



F-5. The supplies shall be made in proper packing to avoid any damage/loss/pilferage in transit & storage.

F-6. The delivery of the stores shall be made strictly as per delivery schedule conveyed or as modified from time to time. In case the Supplier / Contractor fails to supply the material or provide services as per schedule stipulated in Purchase Order / Work / Service Contract, the Purchaser i.e. the Corporation will have the right to cancel the Purchase Order / Work / Service Contract at the risk and cost of the defaulter contractor/ supplier who shall be liable to compensate the Corporation for loss or inconvenience suffered by it , in addition to the administrative action including suspension, banning etc. which the Corporation may decide to take against the defaulter and to forfeit the EMD /SD/Performance Security to the whole or any part thereof. The Corporation shall also have the right to levy liquidated damages for delays in supply/ execution of the contract. The Liquidated damages shall be levied at the rate of point five percent (i.e. 1/2 % or 0.5%) per week or fraction of a week subject to the maximum of 10% of the contract value.

F-7. The supply of all items shall be completed satisfactorily within the stipulated delivery period of the order failing which ALIMCO reserves the right to obtain / purchase stores from other sources at your sole risk, responsibility and cost. If any higher price has to be paid above the contracted price, the loss which may occur on this account, shall be recovered from the tenderer.

F-8. Other terms & conditions of supplies shall be as stipulated in the Purchase Order to be placed against this tender.

**G. INSPECTION AND REPLACEMENT/DISPOSAL OF MATERIAL IN CASE OF REJECTION**

G-1. Inspection of supplies will be carried out at the premises only of ALIMCO, KANPUR or to its Auxiliary Production Centers (AAPCs) at Jabalpur & Bengaluru, as the case may be, which shall be final & binding on tenderer.

G-2. In case of local supplier, rejected material shall be lifted/collected from our stores within 10 days after receipt of our rejection advice or latest within 15 days from the date of our letter whichever is earlier, after refunding the payment, if already made to them.

G-3. Unacceptable / rejected material will be returned to the outstation supplier at the suppliers' risk and cost by road on their request on freight to pay basis, only after receipt and acceptance of replacement supplies provided by the suppliers free of cost. Alternatively the Tenderers will have to furnish their bankers' name, address including Code Number alongwith a declaration / undertaking to guarantee collection of documents for returned supplies negotiated through their bank, within 07 days of its presentation.

**G-4. If due to any reason, the lifting / collection of rejected material is delayed by the tenderer beyond 15 days the corporation shall be entitled to charge inventory carrying cost for period beyond 15 days. However, Corporation will not hold the rejected materials beyond 45 days & may dispose off the rejected materials as deemed fit at supplier's cost and no claim whatsoever shall be entertained/admissible at all in this respect. Any loss/expenses incurred in this connection would be to the supplier's accounts.**

## **H. GENERAL**

H-1. The successful tenderer shall not sub contract the supplies covered under the Purchase Orders.

H-2. Any post tender offer would be rejected summarily and may also result into black-listing of the parties making such offer.

H-3. Any bribe, commission, gifts or advantage given, promised or offered by the Tenderer or on behalf of the Tenderer or his partner, agent or servant or anyone on his or their behalf (whether with or without the knowledge of the Tenderer) to any officer, servant, representative or agent of Corporation in relation to the obtaining or to the execution of this or any other contract with the Corporation shall be in addition to any criminal liability which he may incur, subject the Tenderer to the cancellation of this and all other contracts and also to payment to Corporation of any loss resulting from any such cancellation.

H-4. The tenderers should necessarily enclose the complete specification / technical details / exhaustive literature / printed catalogue of their offered products / equipments indicating any special features of their offered products.

H-5 **General Lien:-** Whenever, under this Purchase Order / Work Contract any sum of money is recoverable from and payable by the contractor, the Company shall be entitled to recover such sum by appropriating in part or in whole the Security Deposit of the Contractor, if a Security is taken from the Contractor. In the event of the Security being in-sufficient or if no Security has been taken from the Contractor, the balance or the total sum recoverable, as may be, shall be deducted from any sum due to the Contractor or which at any time thereafter may become due to the Contractor under this or any other Contract with the Corporation Should this sum be not sufficient to cover the full amount recoverable the Contractor shall pay to the Company on demand the remaining balance due.

## **J. TERM OF PAYMENT**

ALIMCO is a Schedule 'C' Miniratna Category II Central Public Sector Enterprises, registered under Section 8 (Not for Profit motive) of the Companies Act, 2013, (corresponding to Section 25 of the Companies Act , 1956)

- i) Payment of Basic amount will be made within 30 days after receipt of acceptable supplies without any damage / short supplies or from submission of bills whichever is later. However, the GST portion will be payable only after submission of proof / self-certified copy of GST return filed online by the tenderer clearly (duly highlighted) showing invoice/ bill number and amount submitted to ALIMCO.
- ii) Advance payment terms or payment against delivery or terms of payment other than J(i) above are not acceptable to the Corporation. Such Offers will be summarily rejected.
- iii) The Corporation would not bear any overdue interest / demurrage charges for non receipt of material at the Transporter / Railway godown upto a period of 15 days from the date of actual receipt of material at the Transporter / Railway godown.
- iv) All bank charges to be borne by tenderer.
- v) The successful Tenderer will be required to submit their RTGS details duly certified by the Bank or alongwith a crossed/cancelled Cheque in support of the details, as all payments are proposed to be made through RTGS only.



K.

**RIGHT OF ACCEPTANCE**

ALIMCO reserves the right to reject any or all the tenders in part or full and / or to negotiate terms and conditions of supply and to amend the quantity against the Order without assigning any reason thereof. The Corporation also reserves the right to Short close / cancel the Order by giving one month notice at its sole discretion as deemed fit without assigning any reason thereof.

L.

**THIS IS A FIXED PRICE TENDER. ANY REQUEST FOR RATE REVISION TILL CURRENCY OF P.O. SHALL NOT BE CONSIDERED.**

M.

**Amendment of Purchase Order Quantity**

The Corporation has right to amend the Tender/Purchase Order Quantity (enhanced/reduced) in case of change/amendment in the Production schedule during currency of Purchase Order to meet out the Corporation's target/commitments as per customers/Marketing department requirement.

N. **Banning, Black-Listing of parties, Suspension of business with them will be dealt as per guidelines of Purchase Policy of the Corporation available on its website – [www.alimco.in](http://www.alimco.in).**

O. **The Tenderer are required to provide their e-mail address, postal address and telephones/cell number etc. necessarily on their letter head.**

P.

**ARBITRATION**

If any dispute / question or controversy arises, the settlement of which is not herein specifically provided in this Tender / Order/ Contract, the matter in dispute shall be referred to the arbitration of the Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILIATION ACT 1996 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and the Kanpur Nagar Court will have jurisdiction in the matter.

Thanking you,

**Yours faithfully**  
**For- Artificial Limbs Mfg. Corporation of India**

**Dy. General Manager (Materials)**

## Techno-Commercial Bid (TC-Bid) – On line Submission (Cover 1)

Annexure – I

**Tender No.: MM/OT/22/AW**

**Item:- Daisy Player for Visually Impaired**

**Please furnish the following details in the given proforma.**

|    |   |  |
|----|---|--|
| 01 | <p>Enclose DD for Rs.600/= towards Tender Cost (required to be submitted physically to ALIMCO as specified in the tender and scanned copy to be uploaded in Cover 1 (TC-Bid))</p> <p><b>OR</b></p> <p>Enclose, DD for Rs.600/- towards cost of Tender documents if down-loaded from the website of the Corporation (All SSI/MSE Vendor are exempted from Tender Cost on producing Valid Udyog Aadhaar Memorandum only. Scanned copy to uploaded in Cover1).</p>   | <p>DD / Bankers Cheque No.....Date.....</p> <p>Banker's Name :-.....</p> <p>i) Registration No.....ii) Valid upto.....</p> <p>iii) Issuing Authority.....</p> <p>iv) Category of Registration.....</p> <p>v) Copy enclosed.....Yes/No</p>                    |
| 02 | <p>EMD DD for Rs. <b>05.00 Lakhs</b> towards EMD. (required to be submitted physically to ALIMCO as specified in the tender and scanned copy to be uploaded in Cover 1 (TC-Bid) <b>OR</b> EMD by way of Demand Draft or Banker's Cheque. SSI/MSE Units having valid registration with NSIC or DGS&amp;D for category of items as against this tender will be exempted from payment of EMD. Such SSI/MSE Tenderers are required to enclose a certified copy of valid registration certificate together with copy of Udyog Addhaar Memorandum which is mandatory to avail the exemption clearly showing the category of item for which the registration certificate has been issued by NSIC or DGS&amp;D. If the Registration is for the category of Item other than what has been Tendered by the Corporation, the exemption from EMD will not be allowed/admissible and tenderer needs to submit full amount of EMD as per tender alongwith their TC-Bid only to avoid summarily rejection of their offer.</p> <p><b>The tenderer claiming EMD exemption based on MSE/SSI registration certificate are required to submit and undertaking (please refer Annexure –B-7) alongwith their quote/offer that the items quoted/offered are only for registered items/category of items as have been mentioned in the valid NSIC or DGS&amp;D certificate and submitting quote contrary (full or part) to the undertaking will cause summarily rejection of their quote/offer.</b> Scanned copy to uploaded in Cover 1).</p> | <p>DD / Bankers Cheque No.....Date.....</p> <p>Amount.....</p> <p>Banker's Name :-.....</p> <p>i) Registration No.....ii) Valid upto.....</p> <p>iii) Issuing Authority.....</p> <p>iv) Category of Registration.....</p> <p>v) Copy enclosed.....Yes/No</p> |
| 03 | Copy of GST Registration Certificate, duly signed & stamped, clearly mentioning the GSTIN number.   | <p>i) Registration No.....</p> <p>iii) Copy of Certificate Enclosed .....Yes/No</p>  |
| 04 | Copy of Income Tax return for the previous financial year 2016-17 i.e. Assessment Year 2017-18, duly signed & stamped.  | Copy enclosed – Yes/No   |
| 05 | Sample (free of cost & non-returnable) to be submitted by the tenderer as/if indicated in <b>Annexure 'A' alongwith Annexure III</b>  | Copy enclosed – Yes/No   |
| 06 | Specific Confirmation in the format enclosed at Annexure 'B1' to the effect that the material   | Confirmation enclosed – Yes/No   |

|    |  |                                 |
|----|--|---------------------------------|
|    | quoted/to be supplied is/will be as per ALIMCO Specifications & drawing alongwith requisite Test Certificate <b>Format to the effect is enclosed at Annexure 'B-1'</b> .   |                                 |
| 07 | The tenderer has to submit an undertaking to supply the additional quantity of material equal to 100% of the Order quantity at the same rates and terms & conditions if Ordered within a period of 06 months from the date of last supply or during the validity of Order <b>in the format enclosed at Annexure 'B-2'</b> .  | Undertaking Enclosed - Yes/No   |
| 08 | The tenderer should have an average annual turnover of not less than <b>Rs.72.00 Lakh</b> during the last 03 financial years i.e. 2015-16, 2016-17 & 2017-18. In order to authenticate, <b>a certificate regarding average turnover from a qualified Chartered Accountant is required to be furnished alongwith 'TC-Bid'</b> .   | Certificate enclosed - Yes/NO   |
| 09 | The tenderer should submit an undertaking that his/her firm has not been debarred to participate in the tender by any Govt. Institution, PSUs, State Govt. Or Central Govt. Deptt. <b>in the format enclosed at Annexure-B-3.</b>  | Undertaking enclosed – Yes / NO |
| 10 | The tenderer should submit an undertaking that his/her Offer is valid for acceptance for 90 days from the date of opening of TC Bids <b>in the format enclosed at Annexure-B-4.</b>  | Undertaking enclosed - Yes / NO |
| 11 | The Tenderer should submit an undertaking that the payment terms of basic amount within 30 days and subsequent payment of GST as specified <b>in the format enclosed at Annexure-B-5</b> is acceptable to them   | Undertaking enclosed - Yes / NO |
| 12 | The Tenderer has to undertake a replacement Guarantee of 12 months of material supplied from the date of receipt of store in ALIMCO. A Confirmation regarding above Guarantee for materials offered need to be furnished, as per Annexure –A <b>in the format enclosed at Annexure –B-6</b>  | Undertaking enclosed - Yes / NO |
| 13 | The tenderer should submit an undertaking that the items quoted/offered are only for registered items/ category of items as have been mentioned in the valid NSIC or DGS&D certificate <b>in the format enclosed at Annexure B-7.</b> (To be submitted only by SSI/MSE Units having valid Registration with NSIC or DGS&D Claiming Tender Fee & EMD exemption on the basis of Udyog Aadhaar Memorandum). | Undertaking enclosed - Yes / NO |
| 14 | a) Kindly enclose the OEM Certificate in case you happen to be an Original Equipment Manufacturer.<br>b)If you happen to be a trader, please enclose authorized dealership certificate from your OEM, whose products are offered supply.   | Certificate enclosed - Yes/NO   |
| 15 | Technical Compatibility Chart regarding specification of material offered by you vis-à-vis our Specifications.   | Copy enclosed - Yes/No          |

(Signature & Seal)

- Note :**
- All documents Scanned copy to be uploaded ON LINE using <https://eprocure.gov.in/eprocure/app.in> Cover 1).
  - However, Original DD towards EMD & tender fee (tender reference number on the back of the Bank Draft) & Sample along clearly mentioning Tender No. MM/OT/22/AW and Bid Submission End Date : 12.06.2018, should be sent by Registered / Speed post Acknowledgement so as to reach the same on or before the Bid submission end date & time addressed to Dy. General Manager (Materials), ALIMCO, G.T. Road, Kanpur-209217 (U.P.). but postal and transit delay may not be condoned in reckoning the tenders for our consideration.

**Price Bid (P-Bid) Submission in .xls format as per details given below :-**

Tender No. : MM/OT/22/AW

Please furnish the details in the given XLS. Proforma as available / through online on CPP Portal <http://eprocure.gov.in/eprocure/app>

| S.NO | FOR SUPPLY TO DESTINATIONS | ANNEXURE DETAILS             |
|------|----------------------------|------------------------------|
| 1    | HQ KANPUR                  | ANNEXURE –II in xls. formats |

1. Maximum quantity which can be delivered/supplied per month may normally be not less than our average monthly requirement:
2. Maximum period required to commence supplies which may normally be not exceeding 30 days from the date of placement of Purchase Order.

**NOTE:**

- i) The rates should be invariably and Separately quoted for supplies to ALIMCO, H.Q. Kanpur or to its Auxiliary Production Centers (AAPCs) at Jabalpur & Bengaluru, as the case may be.
- ii) **The basic Price/rate, GST Taxes, along with HSN code, Packing & Forwarding charges and Freight charges must be mentioned separately & Specifically in the respective .xls formats as available on CPP Portal <http://eprocure.gov.in/eprocure/app>.**

(Signature & Seal)

(TO BE FILLED UP IN DUPLICATE AND ENCLOSED WITH SAMPLES & TC BID)

**LIST OF ITEMS BEING SUBMITTED**

**Tender No. :- MM/OT/22 /AW**

**Date of Opening:- 13.06.2018**

**Name of Tenderer: - M/s. \_\_\_\_\_**

Following items are being submitted as samples:-

| <b><u>S.No.</u></b> | <b><u>Code No.</u></b> | <b><u>Description</u></b> | <b><u>Make /Brand</u></b> | <b><u>Qty.</u></b> | <b><u>Remarks</u></b> |
|---------------------|------------------------|---------------------------|---------------------------|--------------------|-----------------------|
| 1.                  |                        |                           |                           |                    |                       |
| 2.                  |                        |                           |                           |                    |                       |
| 3.                  |                        |                           |                           |                    |                       |
| 4.                  |                        |                           |                           |                    |                       |
| 5.                  |                        |                           |                           |                    |                       |
| 6.                  |                        |                           |                           |                    |                       |
| 7.                  |                        |                           |                           |                    |                       |
| 8.                  |                        |                           |                           |                    |                       |
| 9.                  |                        |                           |                           |                    |                       |
| 10.                 |                        |                           |                           |                    |                       |
| 11.                 |                        |                           |                           |                    |                       |

**Signature with seal & date**

**Note:-**

1. Separate samples shall be submitted for each item if required as per Annexure 'A' .
2. The samples should be submitted alongwith the offer (TC-Bid) duly tagged, stamped & signed with Name of Tenderer and Tender Number for proper and exact identification of samples. If the same is not complied, the Tenderer cannot deny the sample identified by us as their sample & the inspection report of the same.
3. In case of non submission of sample, the Offer may be rejected.

**Open Tender No.: MM/OT/22/AW**  
**Date of Opening: 13.06.2018**  
**Item: Daisy Player for Visually Impaired**

| <b>Sl. No.</b> | <b>Code No.</b> | <b>Nomenclature</b>   | <b>Estimated Required Quantity</b> |
|----------------|-----------------|---|------------------------------------|
| 1.             | LG67            | Daisy Player with one additional Speaker (Basic Model) alongwith Accessories as indicated in drawing/specification (As per drg drawing/specification) | 5000 Nos.                          |

**Note:-**

- 1 **Kindly submit free & non returnable Samples 01 No./Set of your each offered item/s alongwith the Offer (TC-Bid) duly tagged, stamped & signed with Name of Tenderer and Tender Number for proper and exact identification of samples. If the same is not complied, the Tenderer cannot deny the sample identified by us as their sample & the inspection report of the same.**
- 2 If the sample required as above is / are not submitted alongwith TC-BID, No subsequent opportunity will be given to submit the sample.
- 3 The demonstration of Daisy Player will be done at ALIMCO Kanpur and Price Bid will be opened only of qualified bidders whose samples of Daisy Player will be evaluated and accepted after demonstration alongwith other terms and condition as specified in the technical bids.
- 4 Jigs, Fixtures & Dies for manufacture of the above items required, if any, is to be developed by the party at their own cost.
- 5 This is a fixed price tender. Any request for rate revision till currency of P.O. shall not be considered.
- 6 The tentative quantities likely to be covered by Purchase Order are indicated above. The material would be required to be supplied on staggered delivery schedule to be indicated in Purchase Order or as required by the Corporation.
- 7 The total requirement of the above material may vary substantially up or down as per requirement of the Corporation & successful tenderer will be required to arrange the supplies accordingly.
- 8 The tentative monthly requirement will be approx 1/12th of the quantity indicated above subject to be change by the Corporation which may vary substantially up or down as per requirement of the Corporation.
- 9 Maximum period required to commence supplies which may normally be not exceeding 30 days from the date of placement of Purchase Order.
- 10 The sample (Non Returnable Free of Cost) submitted by the tenderer will not be returned in any circumstance and no claim in this respect shall be entertained.
- 11 You are required to offer Guarantee (Free Replacement) of 12 Months from the date of receipt of store in ALIMCO.
- 12 Daisy player should be of Standard & Best Quality with high durability.
- 13 User manual & warranty card is required to be provided with the supplies.
- 14 The tenderers are required to provide the compliance test certificate alongwith the sample and supplies. the compliance test certificate shall include all the parameters as per the drawing / specifications.
- 15 The compliance test certificate number must be endorsed in the respective invoice of the material.

**For Artificial Limbs Manufacturing Corporation of India**

**Dy. General Manager (Materials)**

**(On Letter Head of the Tenderer)**

**ANNEXURE 'B-1'**

**UNDERTAKING**

We hereby confirm that the material quoted/to be supplied is/will be as per ALIMCO Specification & Drawings.

We also hereby undertake to provide requisite Traceable Test Certificate (from OEM/any Govt. Lab/ NABL Accredited lab at the time of each supply and Invoices/Bills will bear relevant Test Certificate, reference no.

Dated:

Authorised Signatory:

Name :-

Designation :-

Seal :-

**(On Letter Head of the Tenderer)**

**Annexure – ‘B-2’**

**UNDERTAKING**

We hereby undertake to supply the additional quantity of material equal to 100% of the Order quantity at the same rates, terms & conditions if ordered within a period of six months from the date of last supply or during the validity of the Order.

Dated:

Authorised Signatory :

Name :-

Designation :-

Seal :-



**(On Letter Head of the Tenderer)**

**ANNEXURE 'B-3'**

**UNDERTAKING**

We hereby undertake that our Firm has not been debarred/terminated/blacklisted/put on holiday to participate in the Tender by any Govt. Institution, PSU, State Govt. or Central Govt. Deptt.

Dated:

Authorised Signatory :

Name :-

Designation :-

Seal :-

**(On Letter Head of the Tenderer)**

**ANNEXURE 'B-4'**

**UNDERTAKING**

We hereby undertake that our Offer is valid for acceptance for 90 days from the date of opening of Techno-Commercial Bid (TC-Bid).

Dated:

Authorised Signatory:

Name :-

Designation :-

Seal :-

**(On Letter Head of the Tenderer)**

**ANNEXURE 'B-5'**

**UNDERTAKING**

We hereby confirm that payment of basic value within 30 days after supply & acceptance/approval of material or Submission of bill, whichever is later, is acceptable to us. However, the GST portion shall be paid only after submission of proof / self-certified copy of GST Quarterly Return (GSTR-1) filed online by the tenderer clearly (duly highlighted) showing invoice/ bill number and amount to be submitted to ALIMCO so as to enable the Corporation to avail GST input credit after matching of the GST return and Invoice submitted in the Corporation. In case, non-matching no payment of GST shall be made.

Dated:

Authorised Signatory:

Name :-

Designation :-

Seal :-

**(On Letter Head of the Tenderer)**

**ANNEXURE 'B-6'**

**UNDERTAKING**

We hereby undertake that the material to be supplied by us shall have a replacement Guarantee of 12 Months from the date of receipt of store in ALIMCO

Dated:

Authorised Signatory:

Name :-

Designation :-

Seal :-

**(On Letter Head of the Tenderer)**

**ANNEXURE 'B-7'**

**(TO BE SUBMITTED ONLY BY SSI/MSE UNITS HAVING VALID REGISTRATION WITH NSIC or DGS&D CLAIMING TENDER FEE & EMD EXEMPTION ON THE BASIS OF UDYOG AADHAAR MEMORANDUM)**

**UNDERTAKING**

We hereby undertake that, the quote/Offer submitted by us against this tender is only for Items/category of items as tendered and same also have been mentioned/specified in our valid NSIC or DGS&D Certificate being enclosed alongwith TC-Bid.

Dated:

Authorised Signatory:

Name :-

Designation :-

Seal :-

|                  |         |  |      |   |
|------------------|---------|--|------|---|
| 5                | 4       | 3  | 2    | 1 |
| PRODUCT No.      | B.O.No. | NOMENCLATURE   | QTY. |   |
| TD 0 T 0 9 0 0 0 | LG 67   | DAISY PLAYER WITH ONE ADDITIONAL SPEAKER (BASIC MODEL) | 01   |   |

**SPECIFICATIONS FOR DAISY PLAYER WITH ONE ADDITIONAL SPEAKER (BASIC MODEL) : ---**

- Minimum 35 hours voice recording facility
- Variable speed playback (slow down speed up to 75% or lower and speed increase up to 200% or higher)
- In Built Speakers
  - 3.5mm Stereo Earphone Jack
  - In Built Text to Speech Facility in English and Hindi both.
  - Support for playback of .MP3 and .Wav audio file formats
  - Capability to read following digital book format :--
    - (a.) DAISY 2.02 TOC only audio books
    - (b.) DAISY 3.0 and EPub text only books
    - (c.) DAISY 2.02 and DAISY 3.0 full text full audio synchronized books
    - (d.) doc.,htm. and .txt files
- Following Easy Navigation facility while Reading of DAISY Books
  - (a.) Go to next or previous page
  - (b.) Jump to specific page
  - (c.) Go to the previous or next chapter or sub section
  - (d.) Go to the previous or next phrase
  - (e.) Jump forward or backward by specific time interval
- Easy to use and identifiable user interface or buttons.
- Resume playback from last position in the book for at least last 10 read books.
- Facility to insert at least 99 book mark and to jump to bookmarked positions.
- File management like browsing, playing & deleting
- Facility to read content from external memory such as memory card or USB memory stick at least up to 16GB.
- Rechargeable battery with at least 8 hours usage per charge.
- Facility to transfer data through USB.
- Facility to Auto shut down after specified time.

**Accessories :-**

- |   |     |
|---|-----|
| 1. AC Adaptor   | -01 |
| 2. Rechargeable battery   | -01 |
| 3. User's guide   | -01 |
| 4. USB cable (To connect to PC)   | -01 |
| 5. USB cable to connect USB memory (Only in case when external USB memory stick provided) | -01 |
| 6. Stereo earphone  | -01 |
| 7. Packing Box of Daisy Player with accessories to be supplied in suitable bag.           | -01 |

**NOTE:**

1. COMPLETE SET OF DAISY PLAYER WITH ONE ADDITIONAL SPEAKER SHOULD BE STANDARD & BEST QUALITY WITH HIGH DURABILITY.
2. TO BE APPROVED BEFORE BULK SUPPLY.

|   |               |                                     |  |              |
|---|---------------|-------------------------------------|--|--------------|
| 2.  | B-5           | ACCESSORIES SL. NO. 5 & 7 MODIFIED  | 27.01.18   |              |
| 1.  | F-5           | ENGLISH & HINDI BOTH LANGUAGE ADDED | 12.10.16   |              |
| SNo.  | REGION        | REVISION                            | DATE   | SIGN         |
| <b>R E V I S I O N S</b>  |               |                                     |  |              |
| <b>ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA KANPUR</b> |               |                                     |  |              |
| DGN   | <i>Ashish</i> | NOM                                 | DAISY PLAYER WITH ONE ADDITIONAL SPEAKER (BASIC MODEL) |              |
| DRN   | <i>Ashish</i> | MTL                                 | _____  |              |
| CHD   | <i>Ashish</i> | HEAT TREATMENT                      | _____  |              |
| DIM   | IN mm         | SURFACE TREATMENT                   | _____  |              |
| SCALE   | NTS           |                                     |  |              |
| APP   | <i>Sd/DD1</i> |                                     |  |              |
| DATE  | 22.12.2014    | DRG No:- TD 0 T 0 9 0 0 0           | REV 02   | SHEET 1 OF 1 |

**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: As per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ To \_\_\_\_\_ (Including all documents like annexure(s), schedule(s), etc...), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while Submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / Entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)