

INVITATION TO QUOTE



IS/ISO 9001:2015

ALIMCO - AUXILIARY PRODUCTION CENTRE, ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA

(A GOVT. OF INDIA UNDERTAKING "MINIRATNA" COMPANY)
Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur (M.P.) – 482010
Telephone: 0761-2334717, 2334724, Web: www.alimco.in
E-mail: aapc_jabalpur@alimco.in



CIN: U85110UP1972NPL003646 // GSTIN: 23AABCA8899F1ZG

M/s

Enquiry No.	:	LT-43/JBP/AX
Dated	:	22/08/2019
Due Date	:	13/09/2019

Dear Sir,

Sealed quotation are invited in rate format as specify in "Annexure-A" for the Job Work per requirement /drawings (where applicable) for the quantities and as indicated and as per the terms & conditions mentioned overleaf, to reach us by 14:00 hrs. on or before the due date:-

ALIMCO Code No.	Total Qty./Unit	
01	<u>AS PER ANNEXURE 'A'</u>	
Description of Stores		
Delivery Schedule	Qty./ Date	Within 30 days
Note (A):-	<ol style="list-style-type: none">The basic price/ rate, GST (If applicable), must be mentioned separately & specifically. The offer quoted Inclusive of GST Taxes, may not consider for further processing.Kindly mention GSTIN in your offer.Maximum period required to commence the work which may normally be not exceeding 10 days from the date of placement of Work Order.This is fixed price tender. Any request for rate revision till currency of P.O. shall not be considered.The Job work to be completed/ executed as per the directive of the officer In-charge / authorized representative of ALIMCO-Jabalpur.The rate should be quoted inclusive of material cost, labour cost, transportation cost etc. (excluding hardware).The tenderer required to specifically mention the make brand, model of the plywood Mica, Adhesive, block board. 'IS' used for making the cupboard.The material used for making should be of good quality and approval of the same to be taken before using it.The cupboard will be made by the party at AAPC-JBP. The required electricity & space will be provide by the corporation. However, required tools & tackles will arranged by party at their end.	

For: ALIMCO-Auxiliary Production Centre, Jabalpur
Material Management Deptt.

Note (B):-

- (i) **Kindly mention the Enquiry No. and Due date on Envelop.**
- (ii) In case of any such requirement the corporation will be entitled to place "Repeat Order" on the same rate, terms & conditions subject to mutual consent.
- (iii) The corporation has right to amend the Tender/ Purchase Order quantity (enhanced/ reduced) in case of change/ amendment in the requirement, during currency of Purchase Order to meet out the Corporation's target/ commitments as per customer's/ marketing department requirement.
- (iv) **Tenderer/ Suppliers are requested to quote/ submit their offer FOR: "APC-ALIMCO, JABALPUR".**

TERMS AND CONDITIONS

1. **Submission of Tenders** – (a) Tenders shall be sent in a sealed envelope super scribing the Enquiry No. & due date. (b) Tender shall be addressed to "Materials Department, ALIMCO-Auxiliary Production Centre, Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur – 482010 (M.P.)". (c) The Tenderers may at their discretion send the Tenders by Registered/Speed Post Acknowledgement Due, but postal and transit delay shall not be necessarily considered in reckoning the tenders for our consideration.
2. **Validity of Tenders** – (a) The tenders shall remain open for acceptance for a minimum period of 90 days from the date of opening of tenders or till such period up to which the extension of validity is agreed to mutually. This may be please be stipulated clearly in the quotation. (b) If notified within this period that the tender has been accepted the tenderer shall be bound by the terms of the offer along with the terms that have been agreed to mutually. (c) All tenders without `proper specification, samples, drawings and Testing certificates, where required, are liable to be rejected. It shall be in interest of tenderer that are complete offer is made for our consideration.
3. **Details of offer** – (a) **The quoted rates shall be Quoted FOR delivery at our Jabalpur Factory the following data shall be invariable furnished :- (i) Basic firm price of stores; (ii) GST, if any applicable.**
4. **Taxes:** – The GST applicable shall clearly be indicated in percentage. Our GSTIN is 23AABCA8899F1ZG.
5. **DGS&D Rate Contract** – (a) wherever the stores/equipments have been covered by the DGS&D rate contracts, the price shall conform to the same. A copy of current rate contract shall be enclosed for our ready reference. (b) Wherever the stores have not been covered under the DGS&D contract but under the rate contract of any State Stores Purchase Organization/Directorate of Industries, the price shall conform to the same. A copy of the current rate contract shall be enclosed for our ready reference. (c) All SSI units / Micro & Small Enterprises (MSE) will be issued Tender Documents free of cost & Exemption to submit Earnest Money Deposit (EMD) on submission of valid **Udyog Aadhar Memorandum (UAM)** against Tender for the items/nature of business/ type of services specified therein in the UAM.
6. **Delivery** –
 - (a) In their own interest, tenderers are advised to quote for the earliest possible delivery. Where Ex-stock delivery's quoted stock shall be held by the tenderer during the validity period of quotation.
 - (b) The delivery of the stores/equipment shall be made strictly as stipulated. Failure to supply within this period make the tenderers liable on to an unconditional penalty of **1/2%** of the price of the goods in arrears per week subject to a maximum limit of **10%** of value of the goods in arrears.
 - (c) The supply of all items shall be completed satisfactorily within the stipulated delivery period of the order failing which ALIMCO reserves the right to obtain / purchase stores from other sources at your sole risk, responsibility and cost. If any higher price has to be paid above the contracted price, the loss which may occur on this account, shall be recovered from the tenderer.
 - (d) **The supplies shall be made in proper packing (in countable quantity) to avoid any damage/loss/pilferage in transit & storage.**
7. **Terms & Payment** – (a) Ours is a Government of India Undertaking registered under "Section 8" of the Indian Companies Act, 2013. As such the following terms of payment are stipulated:-
 - i) **100% payment within 30 days on actual work done basis after approval of the same by the nominated team of AAPC-Jabalpur on submission of the bill/ invoice. However, the GST portion will be payable only after submission of proof/ self-certified copy of GST return filed online by the tenderer clearly (duly highlighted) showing invoices/ bill number and amount submitted to ALIMCO.**
 - ii) **Payment in Advance terms is not acceptable.**
8. **Important instructions** – (a) Where the item offered is not as per our specified make/size, the reason for not offering the same (e.g. not in ready stock etc.) shall be clearly indicated. (b) Please quote for delivery at our factory site. However, Packing and Forwarding, Freight Charges wherever applicable shall be given clearly in % in format at Annexure-'A'.
09. **Opening of Tenders** – The tenders shall be **opened at 15:00 hours on due date** in presence of representatives of tenderers who may like to be present.
10. **Offers for supplies other than FOR APC-ALIMCO, Jabalpur/ Ex-shop, Jabalpur/ Ex-works, Jabalpur/ FOR Jabalpur will be summarily rejected. However, offers for other than FOR APC-ALIMCO, Jabalpur but for Ex-shop, Jabalpur/ Ex-works, Jabalpur/ FOR Jabalpur shall be loaded by 2% of basic cost for working out the landed cost & comparison purposes in CSQ. However Purchase Order will be placed at quoted rates terms & conditions. But, the successful tender has to provide/ offer duly packed material.**
11. Inspection of supplies will be carried out at the premises only of APC-ALIMCO, JABALPUR, as the case may be, which shall be final & binding on tenderer.
12. **The other terms & conditions of corporation's Purchase Policy shall be applicable.**
13. If any dispute/ question or controversy arises, the settlement of which is not herein specially provided in this Tender/ Order/ Contract, the matter in dispute shall be referred to the arbitration of Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILLATION ACT, 1956 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and Kanpur Nagar Court will have jurisdiction in the matter.

Tender No: LT-43/JBP/AX

Sl. No.	ALIMCO Code No.	Description of Stores/ Nomenclature	Qty/ Unit	Basic Price Per Square Feet (Inclusive of Raw Material cost, Labour cost etc)	GST rates in terms of Percentage (%), if applicable	Tentative Work schedule
1	VW-114	Cupboard made up of Plywood, Mica etc, (Refer Annexure 'C')	200 Sq.ft (approx.)	Rs. _____ per sq.ft.	_____%	Within 30 days
GSTIN:-						

Note:

1. If the rate quoted is inclusive of GST, Freight and Packing & Forwarding etc. then offer shall be summarily rejected without any further clarification/ notice.
2. The rates should be quoted as per above format, if the offers/ quoted rates are not in above specified format same may not consider for further processing without any further information.
3. The Tenderer/ Bidder needs to submit Annexure 'A' , Annexure 'B' , & Annexure 'C' alongwith the offer.

Seal & Signature

Party Name

Date:

TENDER ACCEPTANCE LETTER

(To be given on Tenderer/ Bidder's Letter Head)

Date:

To,
In-charge/ Materials Department,
APC-ALIMCO,
Plot No. 40 & 106, Industrial Area, Richhai,
Jabalpur - 482010

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name/ Code of Tendered items/ Work:- _____

Dear Sir,

1. I/ We hereby certify that I/ we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ [including all documents like Annexure(s), Schedule(s), specification and drawing, etc.], which form part of the contract agreement and I/ we shall abide hereby by the terms/ conditions /clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/ entirety.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/ Public sector undertaking.
5. I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Party/ Bidder, with Official Seal)

Drawing & Specification

1. Plywood :
 - a. Brand – Century, Green, Merino, Kitply with ISI marked
 - b. Standard – IS 710 BWP Grade
 - c. Rack Back side – 12 mm
 - d. Outer Side – 18 mm
 - e. Warranty – 20 Years Minimum

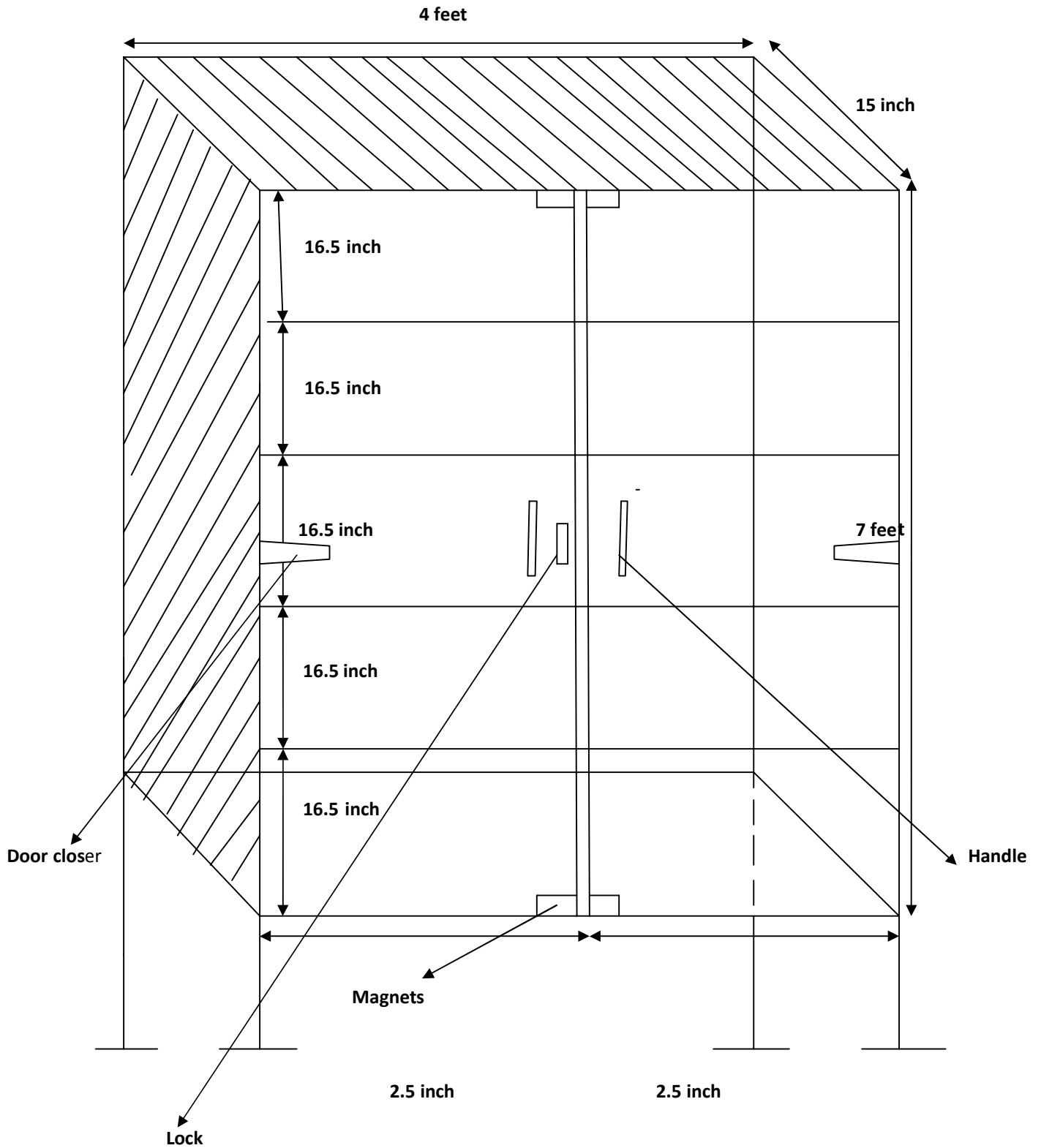
2. Mica/Laminates:
 - a. Brand - Century, Greenlam, Merino , Royal touch, Signature with ISI marked
 - b. Inner Mica- 0.8 mm thickness, off-white colour , Met Finish
 - c. Outer Mica – 1 mm thickness , Oak- Colour , Met Finish

3. Adhesive:
 - a. Fevicol Water Resistant or any other reputed brand with ISI marked.

NOTE:-

The required hardware items like Nails, Heavy Duty Hinges, Handle, Lock, Magnets, Screw, Buffer etc. will be provided by AAPC-Jabalpur. However, the list of these items to be given by the party to whom work will be awarded.

Drawing



Note:- Drawing is only for reference. The size of Cupboard may be change as per requirement and to avoid wastage.