INVITATION TO QUOTE



ALIMCO - AUXILIARY PRODUCTION CENTRE,

ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA (A GOVT. OF INDIA UNDERTAKING "MINIRATNA" COMPANY) Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur (M.P.) – 482010 Telephone: 0761-2334717, 2334724, Web: www.alimco.in E-mail: aapc_jabalpur@alimco.in

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CIN: U85110UP1972NPL003646

GSTIN: 23AABCA8899F1ZG

M/s			

Enquiry No.	:	LT-22/JBP/AX
Date	:	28/05/2019
Due Date	:	19/06/2019

Dear Sir,

Sealed quotation are invited in format as specify in "Annexure-A" for the Job Work of the following stores strictly as per our specification/ drawings (where applicable) for the quantities as indicated and as per the terms & conditions mentioned overleaf, to reach us by 14:00 hrs. on or before the due date.

	ALIMCO Code No.		AS PER ANNEXURE 'A'	Total Qty./Unit	AS PER ANNEXURE `A'	
01	Description of Stores	AS PER ANNEXURE 'A' As per requirement on priority.				
	Job Work Schedule					
	<u>Note (A):-</u>	 The basic price/ rate, GST (If applicable), must be mentioned separately & specifically. The offer quoted Inclusive of GST Taxes, may not consider for further processing. 				
		2. Kindly mention GSTIN in your offer.				
		3. Maximum period required to complete job work which may normally be no exceeding 07 days from the date of handover of material.				
		4. This is fixed price tender. Any request for rate revision till currency of J shall not be considered.				
		5. The material will be delivered & collected by the Corporation.			oration.	
		6.	The delivered quantity needs to b any shortage is not acceptable.	e returned full qu	uantity & duly completed,	

For: ALIMCO-Auxiliary Production Centre, Jabalpur Materials Deptt.

Note (B):-

(i) Kindly mention the Enquiry No. and Due date on Envelop.

(ii) In case of any such requirement the corporation will be entitled to place "Repeat Order" on the same rate, terms & conditions subject to mutual consent.

(iii) The corporation has right to amend the Tender/ Job Work Order quantity (enhanced/ reduced) in case of change/ amendment in the requirement during currency of Job Work Order.

TERMS AND CONDITIONS

1. **Submission of Tenders** – (a) Tenders shall be sent in a sealed envelope super scribing the Enquiry No. & due date. (b) Tender shall be addressed to "Marketing Department, ALIMCO-Auxiliary Production Centre, Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur – 482010 (M.P.)". (c) The Tenderers may at their discretion send the Tenders by Registered/Speed Post Acknowledgement Due, but postal and transit delay shall not be necessarily considered in reckoning the tenders for our consideration.

2. <u>Validity of Tenders</u> – (a) The tenders shall remain open for acceptance for a minimum period of 90 days from the date of opening of tenders or till such period upto which the extension of validity is agreed to mutually. This may be please be stipulated clearly in the quotation. (b) If notified within this period that the tender has been accepted the tenderer shall be bound by the terms of the offer along with the terms that have been agreed to mutually. (c) All tenders without `proper specification, samples, drawings and Testing certificates, where required, are liable to be rejected. It shall be in interest of tenderer that are complete offer is made for our consideration.

3. <u>Details of offer</u> – The following data shall be invariable furnished: - (i) Basic firm price of stores; (ii) GST, if any applicable;

4. **Taxes:** – The GST applicable shall clearly be indicated in percentage. Our GSTIN is 23AABCA8899F1ZG.

5. Completion Period: -

(a) The Job Work shall be made strictly as stipulated. Failure to supply within this period make the tenderers liable on to an unconditional penalty of 1/2% of the price of the goods in arrears per week subject to a maximum limit of 10% of value of the goods in arrears.

(b) The Job Work shall be completed satisfactorily within the stipulated delivery period of the order failing which ALIMCO reserves the right to Job Work done from other sources at your sole risk, responsibility and cost. If any higher price has to be paid above the contracted price, the loss which may occur on this account, shall be recovered from the tenderer.

6. **Terms & Payment** – (a) Ours is a Government of India Undertaking registered under "Section 8" of the Indian Companies Act, 2013. As such the following terms of payment are stipulated:-

i) 100% payment within <u>30 days</u> after receipt and acceptance of the Work done without any damage after the submission of bill, whichever is later will be made. However, the GST portion will be payable only after submission of proof/ self-certified copy of GST return filed online by the tenderer clearly (duly highlighted) showing invoices/ bill number and amount submitted to ALIMCO.

ii) Payment in Advance terms is not acceptable.

7. **Opening of Tenders** – The tenders shall be **opened at <u>15:00 hours</u> on due date** in presence of representatives of tenderers who may like to be present.

8. <u>ALIMCO reserves the right to split up the total order quantity to more than 01 bidder to avoid stock</u> out situation wherever necessary. In case of split up to 3 parties, 60% qty. may be placed on L-1 and 20% each on L-2 & L-3 provided they agree to match the rate with L-1 and in case of split up 02 parties 60% of the Qty. may be placed on L-1 and 40% on L-2 provided L-2 agree to match the rate with L-1.

9. The other terms & conditions of corporation's Purchase Policy shall be applicable.

10. If any dispute/ question or controversy arises, the settlement of which is not herein specially provided in this Tender/ Order/ Contract, the matter in dispute shall be referred to the arbitration of Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILLATION ACT, 1956 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and Kanpur Nagar Court will have jurisdiction in the matter.

SI. No.	Description of Stores/ Nomenclature	Qty./ Unit	Basic Price (Per Unit)	GST rates in terms of Percentage (%), if applicable	Tentative delivery/ Work schedule
01	Zinc Plating Work as per our requirement :- Thickness:6 to 8 microns (as per drawing enclosed for ref.)	1300 kgs		%	As per our advise
02	Ni. Cr. Plating Work as per our requirement :- as per IS:1068 (as per drawing enclosed for ref.)			%	As per our advise
PARTY GSTIN:-					

Note:

1. If the rate quoted is inclusive of GST, then offer shall be summarily rejected without any further clarification/ notice.

2. The rates should be quoted as per above format, if the offers/ quoted rates are not in above specified format same may not consider for further processing without any further information.

3. The Tenderer/ Bidder needs to submit <u>Annexure 'A' & Annexure 'B'</u> alongwith the offer.

4. The Job Work to be completed/ executed as the directive of the Office In-charge/ Authorized representative of the AAPC-JBP.

Seal & Signature

Party Name

Dated:-

TENDER ACCEPTANCE LETTER

(To be given on Tenderer/ Bidder's Letter Head)

Date:

Τo,

In-charge/Marketing Department, APC-ALIMCO, Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur - 482010

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name/ Code of Tendered items/ Work:- _____

Dear Sir,

1. I/ We hereby certify that I/ we have read the entire terms and conditions of the tender documents from Page No. ______ to _____ [including all documents like Annexure(s), Schedule(s), specification and drawing, etc.], which form part of the contract agreement and I/ we shall abide hereby by the terms/ conditions /clauses contained therein.

2. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

3. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/ entirety.

4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/ Public sector undertaking.

5. I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Party/ Bidder, with Official Seal)



