

INVITATION TO QUOTE



IS/ISO 9001:2015

ALIMCO - AUXILIARY PRODUCTION CENTRE, ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA

(A GOVT. OF INDIA UNDERTAKING "MINIRATNA" COMPANY)

Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur (M.P.) - 482010

Telephone: 0761-2334717, 2334724, Web: www.alimco.in

E-mail: aapc_jabalpur@alimco.in



CIN: U85110UP1972NPL003646

GSTIN: 23AABCA8899F1ZG

M/s

Enquiry No.	:	LT-21/JBP/AX
Dated	:	17/05/2019
Due Date	:	07/06/2019

Sir,

Sealed quotation are invited in rate format as specify in Annexure "C" for the supply of HOT Air Electric Oven (Suitable for Prosthesis making) 01 no. strictly as per our specification as indicated and as per the terms & conditions mentioned overleaf, to reach us by 14:00 hrs. on or before the due date:-

ALIMCO Code No.	<u>AS PER ANNEXURE 'A'</u>	Total Qty./Unit	01 Nos.
01	Description of Equipment	<u>AS PER ANNEXURE 'A'</u>	
	Delivery	Within 60 DAYS	
<u>Note (A):-</u>			
<ol style="list-style-type: none">1. The basic price/ rate, GST (If applicable), Packing & Forwarding charges and Freight charges must be mentioned separately & specifically. The offer quoted Inclusive of GST Taxes, Packing & Forwarding Charges and freight charges may not consider for further processing.2. Kindly mention GSTIN in your offer.3. Maximum period required to commence supplies which may normally be not exceeding 30 days from the date of placement of Purchase Order.4. This is fixed price tender. Any request for rate revision till currency of P.O. shall not be considered.5. The quantity likely to be covered by Purchase Order is indicated above. The equipment would be required to be supplied at corporation address.			

For: ALIMCO-Auxiliary Production Centre, Jabalpur

Material Management Deptt.

Note (B):-

- (i) Kindly mention the Enquiry No. and Due date on Envelop.
- (ii) Tenderer/ Suppliers are requested to quote/ submit their offer FOR: "APC-ALIMCO, JABALPUR".
- (iii) In case of any such requirement the corporation will be entitled to place "Repeat Order" on the same rate, terms & conditions subject to mutual consent.

TERMS AND CONDITIONS

1. **Submission of Tenders** – (a) Tenders shall be sent in a sealed envelope super scribing the Enquiry No. & due date. (b) Tender shall be addressed to "Materials Department, ALIMCO-Auxiliary Production Centre, Plot No. 40 & 106, Industrial Area, Richhai, Jabalpur – 482010 (M.P.)". (c) The Tenderers may at their discretion send the Tenders by Registered/Speed Post Acknowledgement Due, but postal and transit delay shall not be necessarily considered in reckoning the tenders for our consideration.
2. **Validity of Tenders** – (a) The tenders shall remain open for acceptance for a minimum period of 90 days from the date of opening of tenders or till such period upto which the extension of validity is agreed to mutually. This may be please be stipulated clearly in the quotation. (b) If notified within this period that the tender has been accepted the tenderer shall be bound by the terms of the offer along with the terms that have been agreed to mutually. (c) Tenders without `proper specification, samples, drawings and Testing certificates, where required, are liable to be rejected. It shall be in interest of tenderer that are complete offer is made for our consideration.
3. **Details of offer** – (a) The quoted rates shall be Quoted FOR delivery at our Jabalpur Factory the following data shall be invariable furnished :- (i) Basic firm price of stores; (ii) GST, if any applicable; (iii) packing and forwarding charges, if any; (iv) Freight Charges. (b) In the case of quotations from local parties, the following rates shall be indicated specifically:- (i) Rate for delivery at the APC-ALIMCO, Jabalpur Factory, (ii) Rate for delivery Ex-shop/ Ex-Go down JABALPUR.
4. **Taxes:** – The GST applicable shall clearly be indicated in percentage. Our GSTIN is 23AABCA8899F1ZG.
5. **Delivery** – (a) In their own interest, tenderers are advised to quote for the earliest possible delivery. Where Ex-stock delivery's quoted stock shall be held by the tenderer during the validity period of quotation.
(b) The delivery of the stores/equipment shall be made strictly as stipulated. Failure to supply within this period make the tenderers liable on to an unconditional penalty of $\frac{1}{2}\%$ of the price of the goods in arrears per week subject to a maximum limit of **10%** of value of the goods in arrears.
(c) The equipment shall be made in proper packing to avoid any damage/loss/pilferage in transit & storage.
6. **Terms & Payment** – Ours is a Government of India Undertaking registered under "Section 8" of the Indian Companies Act, 2013. As such the following terms of payment are stipulated:-
 - i) 100% payment within **30 days after receipt, acceptance, installation & commissioning** of the materials/stores/equipment without any damage/short supplies after the submission of bill, whichever is later will be made. However, the GST portion will be payable only after submission of proof/ self-certified copy of GST return filed online by the tenderer clearly (duly highlighted) showing invoices/ bill number and amount submitted to ALIMCO.
 - ii) **Payment in Advance terms is not acceptable.**
7. **Important instructions** – Where the item offered is not as per our specified make/size, the reason for not offering the same (e.g. not in ready stock etc.) shall be clearly indicated. (b) Please quote for delivery at our factory site. However, Packing and Forwarding, Freight Charges wherever applicable shall be given clearly in % in format at Annexure-'C'.
8. **Opening of Tenders** – The tenders shall be opened at **15:00 hours** on due date in presence of representatives of tenderers who may like to be present.
9. Offers for supplies other than FOR APC-ALIMCO, Jabalpur/ Ex-shop, Jabalpur / Ex-works, Jabalpur / FOR Jabalpur will be summarily rejected. However, offers for other than FOR APC-ALIMCO, Jabalpur but for Ex-shop, Jabalpur / Ex-works, Jabalpur / FOR Jabalpur shall be loaded by 2% of basic cost for working out the landed cost & comparison purposes in CSQ. However Purchase Order will be placed at quoted rates terms & conditions. But, the successful tender has to provide / offer duly packed material.
10. The other terms & conditions of corporation's Purchase Policy shall be applicable.
11. Inspection of supplies will be carried out at the premises only of APC-ALIMCO, JABALPUR, as the case may be, which shall be final & binding on tenderer.
12. The Corporation in its sole discretion has right to depute a Technical Committee at TC-Bid/ Technical evaluation stage to visit the work place/Factory of the tenderer/ tenderers to ascertain the capability/ capacity of the tenderer/ tenderers, if felt necessary by the Corporation. The recommendation of the Technical Committee regarding acceptance/ non-acceptance of the offer/ offers shall be binding on the tenderers. No representation against the recommendation/ decision of the Technical Committee/ Corporation shall be admissible/ entertained.
13. If any dispute/ question or controversy arises, the settlement of which is not herein specially provided in this Tender/ Order/ Contract, the matter in dispute shall be referred to the arbitration of Chairman and Managing Director of ALIMCO or his nominee and decision of Chairman and Managing Director or his nominee shall be final and binding on both the parties. The provision of INDIAN ARBITRATION & CONCILLATION ACT, 1956 as amended from time to time shall apply to such arbitration proceedings. Arbitration proceeding shall be held at Kanpur only and Kanpur Nagar Court will have jurisdiction in the matter.

Specification of Hot Air Electric Oven (Suitable for Prosthesis Making)

01. Outside Dimension (W X D X H)	:	1234mm X 765mm X 1022mm
02. Inside Dimension (W X D X H)	:	1000mm X 500mm X 800mm
03. Power Supply	:	220-230volt AC 50HZ Single Phase
04. Watt type	:	Double Walled
05. Door Type	:	Double Door
06. Control Type	:	Digital
07. Display	:	Digital
08. Timer	:	Digital timer & alarm system
09. Max'm Temp	:	300°C
10. Nos. of Steel Tray	:	02
11. Weight (Approx)	:	110 Kg.
12. Installation & Commissioning	:	By Supplier
13. Operator Training	:	01 day by supplier
14. Warranty	:	24 month from the date of Commissioning
15. Power	:	3kw
16. Inside Chamber Material	:	Stainless Steel
17. Outside body Material	:	Mild Steel painted with powder coating
18. Air Circulation	:	High speed circulation Fan
19. Windows	:	Toughened glass window on both door & Silicon rubber gaskets on both door.

Seal & Signature

Party Name

TENDER ACCEPTANCE LETTER

(To be given on Tenderer/ Bidder's Letter Head)

Date:

To,
In-charge/ Materials Department,
APC-ALIMCO,
Plot No. 40 & 106, Industrial Area, Richhai,
Jabalpur - 482010

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name/ Code of Tendered items/ Work:- _____

Dear Sir,

1. I/ We hereby certify that I/ we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ [including all documents like Annexure(s), specification etc.], which form part of the contract agreement and I/ we shall abide hereby by the terms/ conditions /clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/ corrigendum(s) in its totality/ entirety.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/ Public sector undertaking.
5. I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Party/ Bidder, with Official Seal)

Sl. No.	Description of Equipment	Quantity in No.	Basic Price in Rs. (Per Unit)	Freight & packing/ Forwarding etc. (in % only)	GST rate in term of Percentage (%), if applicable	Tentative delivery time
1	Hot Air Electric Oven (Suitable for Prosthesis making). Specification as per Annexure "A".	01 Nos.		_____ %	_____ %	Within 60 days
FOR :- _____						

Note :

1. If rate quoted is inclusive of GST, Freight and Packing & Forwarding etc. Then offer shall be summarily rejected without any further clarification/ notice.
2. The rate should be quoted as per above format, if the offer/ quoted rates are not in above specified format same may not consider for further processing without any further information.
3. **Tenderer/ Supplier are requested to submit valid Dealer/ Distributer Certificate issued by the manufacturer for the quoted make, along with the offer. If not submitted, offer may be rejected.**
4. The tenderer / Bidder needs to submit Annexure "B" & Annexure "C" along with the offer.

Seal & Signature

Party Name

Date: