

**ALIMCO AUXILIARY PRODUCTION CENTRE**  
**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA**  
(A Government of India Undertaking)  
Plot No 8, Peenya Plantation (Near Jalahalli),  
Jalahalli, Bangalore-560 013  
Tel: 080-23578638, 23377533  
Email:alimcobangalore@gmail.com  
AAPC\_Bangalore GST-29AABCA88F1Z4  
Website: www.alimco.in

Ref: LT-AAPC/BGL/88/AV

Date: 05/10/2017

To,

.....  
.....As Per List.....  
.....

Tender form for operation of vehicle on contract basis.Ref: AAPC/BGL/LT/88/AV  
Date for opening of Tender: 23.10.2017

Dear Sir,

The sealed tenders from reputed travel agency/other parties are invited for hiring of vehicles for day to day professional transport requirement (Personal & Goods) of the corporation for one vehicle preferably Tata Indigo/ Toyota Etios, on contract basis, as per following terms & conditions:-

Rules and Terms

The terms and conditions for fulfilling this daily requirement of the corporation for hiring of vehicles on contract basis will be as under

1. It is essential that the model of the vehicle should be 2012 or thereafter and as per norms of the RTO for better fuel efficiency.
2. The contract of vehicle with consent of both the party will be for one year which can be extended for another one year on contract basis as per terms and conditions for requirement of the corporation or on the satisfactory performance of the vehicle.

3. The contract on non-judicial stamp paper of Rs: 100/- only will be from successful Bidder for which arrangement have to make by Bidder. Before contract, the Bidder will have to deposit of 10% amount of one year fair of the vehicle as security/Performance Bank Guarantee in the form of bank Draft/Bankers Cheque.
4. The security/Performa Bank Guarantee amount will be returned back without interest within 30 days of the completion of the contract period satisfactorily. In the contract period, if any terms and conditions is violated or unsatisfactory performance of the vehicle in a particular month, the pro-rata amount will be deducted from the security amount. If the contract is not completed in a satisfactory way, the whole amount of the security/Performa Bank Guarantee will be forfeited.
5. The full details and monthly fair of the vehicle is to be written clearly in the Annexure 'A' separately. The contracted vehicle should be fully professional (taxi permit). In case, the certificate of professional is not submitted the Bid will be cancelled.
6. The vehicle can be called at any time & at any day as per requirement. The vehicle will have to complete the distance of 1500 Km to 3000 Km approximate.
7. It will be essential for the vehicle to reach at the directed time and places at every working day. The officer incharge will have the full right to be made vehicle absent for full one day, if the vehicle reaches late more than half hour at work place.
8. The initial meter reading of the vehicles will start from the gate of the factory for the place which duty start at the same day the last reading will be from the place where the vehicle completes its journey in the municipal limit of the Bangalore. The distance from parking place to duty place or completion of the journey (maximum ¼ Km up or down) the actual distance will be permitted, if the officers of the corporation give the duty for vehicle.
9. In case of vehicles absent, the honor/contractor of the vehicle will have to arrange another vehicle as option. Otherwise, the corporation will manage vehicle and a full amount spent on this item will be deducted from the payable amount of the fare.
10. The vehicle may be given more than one duty. If the vehicle does not reach to the place for duty, the amount for leaving such every duty at the rate of one day fair will be deducted from monthly bill.

11. The full responsibility of the owner will be for repairing of any problem of the vehicle but it should not be on time of the duty of the corporation .The optional vehicle shall be provided to corporation by the owner at the time of repairing of the vehicle. If the arrangement is not being made by the owner the expenses of the same will be recovered by the corporation.

12. The full responsibility of the owner of the vehicle will be for driver and vehicle to complete all the statutory and legal formalities.

13. The driver of the vehicle will have log book with him and verification of every duty will be done by the authorised representative of the corporation. The payment of bill for every month will be made within 15 days from the submission of the verified bill. All the legal taxes, TDS etc. will be deducted from the bill.

14, The driver will have with him a living mobile phone for contract.

15. The bidder should sign at every page of the tender form and enclose with it.

16. In case fuel efficiency is not mention in the Annexure 'A 'of the tender, the calculation per litter will be done at the rate of 10 Km. It may be mention the type of fuel like diesel, petrol, CNG etc. clearly. If the type of fuel is not given, the calculation of the fuel rate is being done at the higher fuel rate.

17. If the efficiency of mobile oil is not mentioned in the Annexure 'A 'of the tender, the calculation for mobile oil will be done at the rate of 550 Km per liter.

18. If the charge of additional stay beyond 10 Hrs is not given in the Annexure 'A', of the tender, the comparative calculation of the additional stay and payment of the same will be done on pro-rata basis.

19. The vehicle can be taken one day leave with the prior permission. Taken leave more than one day, the owner of the vehicle will have to make arrangement for another vehicle.

20. The successful Bidder will have to make full arrangements of diesel and mobile oil; and monthly bill along with the expenses on this item will be submitted to the corporation by the Bidder. After that, the payment will be made.

21. All the tenders in sealed cover should reach the undersigned dated: 23/10/2017 up to 3 PM. The tender will not be considered if not received within time. The received tenders will be opened by tender opening committee, in the presence of the Bidder or their representative at 4.00 PM dated: 23/10/2017 on the same day. The corporation has the right to reject of any of the Bids without assigning any reason.

22. The condition of the vehicle proposed by successful Bidder will be inspected by the tender recommending committee and if found satisfactory, contract will be issued.

23. If you want to leave your contract before completion, you will have to give the notice for 2 months. The management has right to terminate the contract without any notice.

24. If any dispute arrives between the two parties, the matter will be referred to the Chairman and Managing Director of ALIMCO for arbitration and his decision will be acceptable for both parties. The arbitration proceedings will be completed at Bangalore and in this regard, the jurisdiction will be Bangalore court.

**Jr.Manager (PD & admin)**  
**AAPC-Bangalore**

*Enclosure-As Above*  
*(Annexure 'A', & 'B')*

Annexure 'A'

Tender Ref No.AAPC/BGL/LT/88/AV

Date: 05/10/2017

Due Date: 23/10/2017

With reference to No.AAPC/BGL/LT/88/AV Dated: 05.10.2017, I am ready to give my vehicle for hiring on contract basis. I agree with all the terms and condition of the tender:

1. (a) Covered vehicle Name.....  
(b) Make or model of the vehicle.....  
(C) The type of fuel used in the vehicle like diesel/petrol/CNG etc.....
2. Model year (mention the date of registration). .....
3. Registration No. of the certificate. ....
4. Validity of fitness certificate. ....
5. Area of permit and validity. ....
6. Validity of Insurance. ....
7. License of the driver. ....
8. Passenger tax (with proof) .....
9. The monthly fare of the vehicle (Rs:.....per month).  
Per day 10 hours or monthly on one leave basis.....  
(Without fuel and mobile oil).....
10. Fuel (mention the type of fuel like diesel/petrol etc.)  
Km.....per litter. ....
11. Mobile oil (Km. ....per litter).....
12. Duty charges beyond10 hrs duty (Rs: ..... per hour).....
13. Out station night halt charges (Rs:.....per night halt).....

Note:1. It is essential for the bidder to file attested photocopy of all the documents in proof of the above statements.

2. The above mentioned rates are excluding GST & TDS will be deducted at applicable rates from the bill.

Signature of the Bidder.  
Full name & Address of the Bidder with Pincode.  
Phone No:.....  
Mobile No:.....  
Fax No:.....  
Email:.....

Annexure 'B'

Tender No: AAPC/BGL/LT/88/AV

Dated: 05.10.2017

Due Date: 23.10.2017

**Most Important Instruction for Submission of Tender**

1. Sealed tender in the appropriate measuring envelop quoting in capital letters of Tender No.AAPC/BGL/LT/88/AV dated: 05.10.2017 indicating the date for opening the tender and addressing to Asst. Manage (Finance) - Alimco Auxiliary Production Centre, Plot No-8, Peenya Palnatation (Near Jalasoudha), Jalahalli, Bangalore-560 013 should be sent on or before the due date.
2. Tender should be given as per the details of Annexure 'A' .If the tender is found insufficient or not as per Annexure 'A' the tender can be rejected.
3. If there is any cutting or over writing at any entry of the quotation, it should be cut by one simple line and signed on it, otherwise tender will be rejected.
4. The corporation has full right to reject one or all the quotations without assigning reason.